

Scratch Gravel Solid Waste Management District

Meeting Minutes

Board of Directors

April 06, 2017, 12:00 p.m.

City County Building, Room 309

316 North Park, Helena, Montana

Members Present

Bill Michalson (Chairman)

Loran Frazier

David Knoepke

Staff Present

Audra Zacherl

Eric Griffin

Jade Huckins

Pete Anderson

Jacki Pierson

Guests

Dave Duffy

Roger Baltz

Randall Camp

Jim McCormick

Call to Order

Chairman Bill Michalson called the meeting to order at 12:00 p.m. Melanie Reynolds (Board Member) is not present.

Approval of Minutes

The minutes from January 25, 2017 were approved unanimously.

Comments From the Public:

There were no comments from the public.

Action Items:

Fiscal Year 2018 Proposed Budget- Audra Zacherl (Lewis and Clark County Public Works, Assistant Director) included packets of the Proposed Budgets in Scratch Gravel Board Meeting 04.06.2017 packets. All budgets include a 1.3% matrix adjustment as well as step increases. Landfill added a half time attendant \$27,087 budget increase. Budgets included compensated absences \$1,114.00. Operations for landfill minor equipment include 2 waste oil storage tanks and 1 waste oil heater for the Junk Vehicle Building that is under construction which comes to \$16,500.00. Also included are an air compressor at \$1,800.00 and a tarp reserve at \$4,000.00 for purchases in Fiscal Year 2019. Compost operating supplies have increased from \$1,000.00 to \$2,500.00. Contracted Services have gone from \$10,000.00 to \$5,000.00 since the new Landfill posting. There is a Tier II gas monitoring reserve of \$6,000.00 saving for 2021. The

engineering has been increased to include a Title V air monitoring permit at \$15,000.00 which is an increase of \$5,000.00. Title V is explained by Pete Anderson (Solid Waste Superintendent) as a new air quality control active for landfills. Title V is determined by what is released into the air based on the Title V threshold. Our longevity we are required to do so at \$6,500 per permit (2 or 3 years) with consultant fees. Mr. Jim McCormick (L & C County Commissioner) asks Mr. Anderson to explain what we are releasing into the air. Mr. Anderson stated methane and equipment being run creating dust and particle pollutants. The Landfill is at .06 parts per billion and the threshold is .05 - .34 parts per billion. Ms. Zacherl resumes reporting: there is a consultant every year and permit fee will be every few years to renew Title V. Eric Griffin (Lewis & Clark County, Director of Public Works) says he would like there to be discussion of the Landfill being eliminated from Title V because it penalizes landfills that have planned for longevity vs. the ones who have not. Ms. Zacherl resumes: contracted services which is Landfill Management Fees to the City of Helena are \$125,000.00. \$90,000.00 of which is allocated to SGSWD for permitting. Capital contributions are at \$250,000.00. Of this purchases include Phase IV design: Planning Consulting at \$45,000.00, fencing North West corner of the landfill is \$25,000.00, additional windscreens \$51,500.00, and \$74,000.00 is for a new additional compactor. Mr. McCormick asks what does the compactor compact? Mr. Anderson said a new additional compactor will be designated for Class II waste compaction, and the old compactor will be retained for backup and Class IV materials. Ms. Zacherl asks for expenditure questions, there are none. There is a proposed decrease in the Class II tipping fee from \$30.00 to \$28.00 per ton. No change on Class IV tipping fee, it will remain at \$23.00. There is a projection of 33,300T of waste come from the Transfer Station and 207T coming from Marysville.

Additional revenue fees include a new covered load violation fee. The 1st offense is a warning, 2nd offense is a \$50.00 fee added to their Landfill account, and the 3rd offense will be closure of all accounts. The dead animal fees will be going from \$50.00 per ton to a flat fee of \$25.00 per animal; this increase will be covering usage and employee time. The change in the C&D violation fee would be an additional \$75.00 from \$50.00 per ton to customers found dumping into C&D waste/Class IV. The Marysville and Scratch Gravel \$96.00 assessment on property taxes allows for 3,000 lbs. CIP alternative Solid Waste Management will be fully funded by the year 2021. CIP options to consider are convenience site or even a landfill drop off for residents.

Marysville has no major changes. There is a personnel 1.3% matrix adjustment. There is one employee with 10% of the liability for compensated absences at \$229.00. Assessment of \$79.00 will stay the same. There are no purchases to be made or contributions to capital. Board has decided not to contribute to CIP. Only thing on Marysville CIP is roll-off truck which is a cost share with the Landfill. Money is kept in the CIP but no there is not current savings. The current \$23,775.00 in the CIP will stay there for future needs. It was asked what future projects on improvements are planned and Mr. Anderson answered installing temporary fencing to keep windblown trash within the site.

Ms. Zacherl asks for budget approval from the Board to send to the Commission. David Knoepke (Board Member) moves to approve the budget with a second from Bill Michalson (Chairman). Jim McCormick abstained from voting on approval of the budget. Ms. Zacherl also states Melanie Reynolds (Board Member) and Loran Frazier (Board

Member), who could not be at the meeting today, have also voted for the budget as presented. The meeting for the Commission is May 31, 2017 from 9am-11am.

Staff Reports:

Landfill Manager Report- Mr. Anderson reports ground water and gas monitoring results were within regulatory limits. The Seasonal Equipment Operator started for scraper concentrating on expanding Class IV cell. Everything is in the pit and is covered on the Tire Mono Fill Project which will continue to be added to throughout the years. The Junk Vehicle Building was awarded to Abraham Construction. Commissioner McCormick agrees the Junk Vehicle Building is money well spent.

Discussion:

Mr. Michalson asked if there are any items for the next meeting, the only item is figuring out when to meet again. Mr. Griffin said this is the Chairman's last meeting and he would like to thank Bill for being a friend, coworker, and part of our community, we will miss you.

Adjournment:

Meeting adjourned at 12:48 p.m.