

**PUBLIC MEETING
NOVEMBER 25, 2014
MINUTES**

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, November 25, 2014 at 9 a.m. in Commission Chambers Room 330 of the City-County Building, 316 North Park Avenue, Helena, Montana.

Chair Susan Good Geise called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen was present. Commissioner Murray was excused. Others attending all or a portion of the meeting included Eric Bryson, Jeremy Gersovitz, Michele Peterson-Cook, George Theborge, Larry Hoffman, Paulette DeHart, Troy McGee, Susan Suter, Jon Pallister, Jess Whitford, Ryan Leland, David Knoepke, Ron Alles, Mike Murphy, Sharon Haugen, Phil Hauck, Christal Ness, Misty Edwards, Nancy Everson, Eric Griffin, Kyle Thomas, Doug Nisbet, Dave Schmitz, Maria Penna, Scott Cromwell, Audra Zacherl, Al Knauber, and Nichole Nisbet, Recording Secretary.

Pledge of Allegiance. Everyone recited the pledge.

Announcement. November 27, 2014, Public Meeting Canceled – Thanksgiving Day Holiday.

Consent Action Items. (Eric Bryson)

- a. Resolution 2014-121 Ordering a Refund of Taxes/Fees/Assessments Paid by Floyd Hoff Jr. and Cleo Larue in the Amount of \$1,812.35. (Cheryl Green)
- b. Resolution 2014-126 Ordering a Refund of Taxes/Fees/Assessments Paid by East Bench Golf Course, LLP in the Amount of \$1,027.86. (Cheryl Green)
- c. Resolution 2014-127 Ordering a Refund of Taxes/Fees/Assessments Paid by East Bench Golf Course, LLP in the Amount of \$759.58. (Cheryl Green)
- d. Hamlin Settlement Agreement (Eric Bryson)
- e. Disposal of Records (Paulette DeHart)

Eric Bryson reported on the consent action items 4 a-e and recommended approval.

Commissioner Hunthausen moved to approve consent items 4 a-e.

Commissioner Geise seconded the motion. The motion carried 2-0.

Employee Recognition. (Eric Griffin)

Kyle Thomas, Public Works Assistant Director

Eric Griffin recognized Kyle Thomas the Public Works Assistant Director who came to the County 6 years ago as the second only PE that the County has ever had. Kyle has been a part of and the lead on many processes and projects including the MACI Grant, CTEP Grants, the Community Health Center, the Public Works Manual, the Journey Home, and the Search and Rescue building to name a few.

Change Order Number 3 with Swank Enterprises for Original Contract Dated May 6, 2014.
(Audra Zacherl)

The Commissioners will consider the change order in the amount of \$9,460 for additional work on the Lewis & Clark Search and Rescue Facility.

contract dated May 6, 2014 to construct a new base of operations for the Lewis & Clark County Search and Rescue. The change order includes 8 items totaling \$9,460 to be added to the new contract. Approximately \$4,000 is for the installation of conduit for HDMI, antennas and wireless access point as requested by the IT&S Department. The balance of \$5,457 is for the 5 unanticipated additions required by the building code for a properly functioning building. Funding will come from construction contingency funds.

No public comment was received.

Commissioner Hunthausen moved to approve the change order.

Commissioner Geise seconded the motion. Motion carried 2-0.

Resolution 2014-113 Establishing a Lewis and Clark County Public Works Manual. (tabled from 10/21/2014) (Kyle Thomas)

The Commissioners will consider the resolution.

Kyle Thomas presented resolution 2014-113 for establishing a Lewis and Clark County Public Works Manual. The manual was available for an additional 30 days and did not receive any further comment. There were corrections to the fee schedule including the excavation permit with the \$50 plus surface assessment fee and the approach permit fee was \$150 per approach and two times the normal fee instead of \$500 plus the permit fee. Those corrections have been made and are included with the resolution for the schedule of administrative fees.

Deputy County Attorney Michele Peterson-Cook advised that appendix G must be removed from the Public Works Manual as a separate resolution will set the fee schedule presented.

No public comment was received.

Commissioner Hunthausen moved to approve the resolution minus Appendix G.

Commissioner Geise seconded the motion. Motion carried 2-0.

Resolution 2014-129 Schedule of Administrative Fees for Lewis and Clark County Public Works Department. (tabled from 10/21/2014) (Kyle Thomas)

The Commissioners will consider the resolution.

No public comment was received.

Commissioner Hunthausen moved to approve the resolution including the fee schedule attached to his memo dated November 19, 2014.

Commissioner Geise seconded the motion. Motion carried 2-0.

Grant Application for the AGR NWTF 2015 Lincoln Valley Snowmobile Trails. (Larry Hoffman)

The Commissioners will consider approving the grant application for containment of noxious weeds through herbicide application in the Lincoln area in the amount of \$3,241.50 with a match of \$8324.70 for a total grant award of \$11,566.20.

Larry Hoffman presented the grant application for the AGR NWTF 2015 Lincoln Valley Snowmobile Trails. The Warriors, a volunteer group started back in 1996 and cover 500 miles of trail every year through monitoring and management with biological and herbicide use.

No public comment was received.

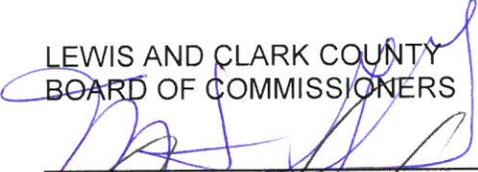
Commissioner Hunthausen moved to approve the grant application.

Commissioner Geise seconded the motion. Motion carried 2-0.

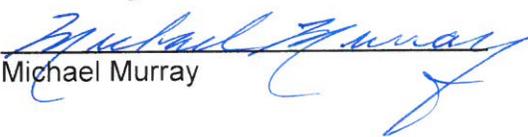
Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

There being no further business, the meeting adjourned at 9:27 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

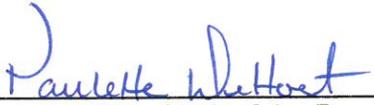


Susan Good Geise, Chair

Andy Hunthausen

Michael Murray

ATTEST:



Paulette DeHart, Clerk of the Board