

**SUBDIVISION MEETING**  
**March 4, 2004**

Chairman Murray called the meeting to order at 9:00 a.m. Commissioner Tinsley was present. Commissioner Varone was absent. Others attending all or a portion of the meeting included Ron Alles, Cheryl Green, Frank Rives, Janet Pallister, Nancy Everson, Jim Wilbur, Dave Clouse, Mark Adams, Mark Canton, Kory Hofland, Stephen Maly, Michael McHugh, Dave Schmitz, Lindsay Morgan, Dick Novak, David Schmitz, Christal Ness, Jacalyn Grenfell, Randy Kaiser, Doug Mitchell, and Carole Byrnes.

Pledge of Allegiance. Everyone recited the pledge.

Resolution Ordering a Refund of Taxes/Fees/Assessments Paid/Martin J. Houle. Cheryl Green reported Mr. Houle requests a refund of Lincoln Solid Waste landfill fees. Mr. Houle only has a garage on his land. Staff recommends approval of a refund in the amount of \$180.00. Commissioner Tinsley moved to grant a refund and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Resolution Ordering a Refund of Taxes/Fees/Assessments Paid/Montana History Foundation. DOR representative, Kory Hofland, reported the Montana History Foundation is a state entity and is exempt from taxation. Staff recommends approval of a refund in the amount of \$10,682.69. Commissioner Tinsley moved to grant a refund and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Resolution Ordering a Refund of Taxes/Fees/Assessments Paid/Andy Skinner/1888-28-4-09-12-SA12. DOR representative Kory Hofland reported Mr. Skinner requests a refund in the amount of \$72.08. As a result of a settlement outside the State Tax Appeal Board, the value has been lowered. Staff recommends approval of a refund on this parcel. Commissioner Tinsley moved to grant a refund and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Resolution Ordering a Refund of Taxes/Fees/Assessments Paid/Andy Skinner/1888-28-1-03-03-0000. DOR representative Kory Hofland reported Mr. Skinner requests a refund in the amount of \$86.23. As a result of a settlement outside the State Tax Appeal Board, the value has been lowered. Staff recommends approval of a refund on this parcel. Commissioner Tinsley moved to grant a refund and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Request for Proposal Review – Radio Project. Sheriff Liedle reported Motorola is the successful bidder in the total amount of \$3,397,292.00. This is within the budgeted amount of the project. Staff recommends sending the proposal to the contract negotiations team. Sheriff Liedle recommends that the bids for the field units be rejected at this time. The proposal should be rewritten to include more specificity on the technical items which will give save a substantial amount of money in purchasing radios

in bulk. Staff is also looking at additional funding sources and grant opportunities.

Commissioner Tinsley moved to accept the bid from Motorola for radio system infrastructure as successful bidder and enter into contract negotiations. Commissioner Murray seconded the motion and it carried 2-0.

Commissioner Tinsley moved to reject all bids dealing with field units and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Sheriff's Office Contract for Video Equipment. Jaci Grenfell reported the contract with Simplex Grinnell for \$4,842.37 is to install cameras in the detention center. Staff recommends approval. Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Water Quality Protection District New Contract for LEP Grant. Jim Wilbur reported the contract with the Lewis and Clark Conservation District is a Local Empowerment Program (LEP) grant in the amount of \$22,000 for watershed group activities. Staff recommends approval. Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

FY04 Budget Authority/ Approval.

Cooney Home. Janet Pallister reported \$1,950 in additional FY04 budget authority is for minor equipment purchases such as a car washer, tarp to cover patio, battery charger, and small tools. Staff recommends approval. Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Health Department. Nancy Everson reported the Health Department has requested \$1,300 in budget approval for minor equipment purchase of a diabetic testing machine. This machine will give test results in the clinic which is an efficiency savings. Staff recommends approval. Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Extension Office. Nancy Everson reported the Extension Office has requested \$6,200 in budget authority to purchase a new copy machine for the office. This was not anticipated in the FY04 budget, but \$5,400 has been set aside in restricted cash from the weed budget. Staff recommends approval. Commissioner Tinsley moved to grant budget authority and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Extension Office Grant Request. Nancy Everson reported the Extension Office has been asked to sponsor a \$500 pass through grant by Childcare Partnerships for the "2<sup>nd</sup> Time Around Group." This is a group of grandparents or relatives who are raising

grandchildren. Staff recommends approval. Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

HCTV Contract. Ron Alles reported on the agreement with HCTV and is a continuation of the contract entered into with Bresnan communications. The county will pay HCTV \$85,000 a year, which is roughly 90% of the franchise fees from Bresnan. This contract is an opportunity for the public to begin viewing commission meetings on Helena Civic Television. Staff recommends approval.

Stephen Maly, HCTV, stated HCTV is enthused and excited about covering the county meetings in addition to city and state meetings.

Commissioner Tinsley moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Proposed Subdivision, Summary Review to be Known as Hunt Minor. (Applicants, David & Bernice Hunt) (postponed from 11/6/03) The applicant proposes to create two additional duplex spaces for rent or lease. The subject property is generally located north of and adjacent to John G. Mine Road.

Michael McHugh presented the staff report. During previous discussions a third meter was noticed on the property and septic systems were installed and expanded without proper permitting. The board of county commissioners gave the Hunts 120 days to remedy the existing violations. Mr. Hunt indicated in his letter his medical condition and an inability to hire the necessary people to design a level two-treatment system as required by the City-County Health Department. Mr. Hunt is requesting an additional 120 days of the review period. Mr. Hunt would be required to remove at least one of the installed septic systems and a newly constructed possible triplex that would either have to be removed or could not be used for habitation.

Commissioner Tinsley moved to render a decision for an additional 120-day extension to Wednesday, March 16. Commissioner Murray seconded the motion and it carried 2-0.

Request for Modification of Conditions of Approval for the Canyon Ferry Crossing Subdivision Phase IV. (Applicant, Peter Kloepper) Frank Rives reported the applicant proposes to modify condition of approval #6 dealing with construction of the subgrade for Sawmill Gulch and Wilderness Court. The roads requirement is to be brought to county standards at 11% grade. The applicant would like to modify this condition to permit shorter grades which exceed county standards.

Commissioner Tinsley moved to approve scheduling a public hearing to consider the modification request pending comments from the fire department. Commissioner Murray seconded the motion and it carried 2-0.

Contract and Encroachment Agreements.

Hilger Ranch, LLC. Christal Ness reported the ranch property located on the west side of Collins Drive, north of Lincoln Road, is private property consisting of various parcels. The applicant would like to install a drainpipe under Collins Drive parallel to Lincoln Road. Staff recommends approval. Commissioner Tinsley moved to approve the agreement and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Neil Egan. Christal Ness reported the property is located in Lots 8-12 and 21-25, Block 207 of the Ames Addition. The southern 4 feet of landowner's existing garage encroaches into the undeveloped platted alley right of way. Public Works has no plans to make any changes. Staff recommends approval. Commissioner Tinsley moved to approve the agreement and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Final Plat Approval and Subdivision Improvements Agreement for Griffin-Davis Subdivision Lots 51 & 52. (Applicants, Tim & Debbie Gunderson) Frank Rives reported the applicants have met the conditions with the exception of the road which is not completed at this time but will be completed within the 2-3 months. A subdivision improvements agreement has been prepared to cover the cost of completion of the road in the amount of \$2,250. Staff recommends approval of the final plat and the agreement. Commissioner Tinsley moved to approve the final plat and the agreement and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Final Plat Approval for Hampton Minor Subdivision. (Applicants, Matt & Anita Elvbakken) Lindsay Morgan reported the applicants have met the conditions of approval and all taxes have been paid. Staff recommends approval. Commissioner Tinsley moved to approve the final plat and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Public Comments. None.

There was no other business and the meeting adjourned at 10:00 a.m.