

**SUBDIVISION MEETING**  
**January 29, 2004**

Chairman Mike Murray called the meeting to order at 9:00 a.m. Commissioner Varone was present. Commissioner Tinsley was absent attending the Rocky Mountain program in Colorado. Others attending all or a portion of the meeting included Ron Alles, Sharon Haugen, Paulette DeHart, Cheryl Green, Mike Henderson, Paul Putz, and Carole Byrnes.

Pledge of Allegiance. Everyone recited the pledge.

Request for Disposal of Records. Paulette DeHart reported she is in the process of submitting a request to Montana Department of Administration Local Government Records Committee to destroy certain records in Treasurer/Clerk and Recorder's office. Commissioner Varone moved to approve the disposal of records and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Resolution Ordering Refund of Taxes/Fees/Assessments Paid. (cont. from 1/27/04) DOR representative, Nancy Hallett, reported 1210 Orange Avenue, LLC has requested a refund in the amount of \$598.99 due to an erroneous assessment. Staff recommends approval. Commissioner Varone moved to approve the refund and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Certified Local Government (CLG) Grant Application. Paul Putz reported the \$5,500 grant application to the State Historic Preservation Office will fund FY05 historic preservation projects for certified local governments that have a half or full-time historic preservation officer. Commissioner Varone moved to approve the submittal of the grant application and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Health Department Contract. Mike Henderson reported the renewal contract with DPHHS is for HIV/AIDS prevention services. Commissioner Varone moved to approve the renewal agreement and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Stahly Engineering Services Contract. Ron Alles reported the total cost of engineering services is \$19,990 for the Gates of the Mountains Road Project and \$19,920 for the Marysville Road Project. Both projects will be funded by appropriations from the Public Lands Highway Discretionary Program. Commissioner Varone moved to approve the contract and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Resolution Declaring County Property Surplus Property. Ron Alles reported the resolution is to surplus 12 rodeo bucking chutes at the fairgrounds. Staff recommends approval. Commissioner Varone moved to approve the resolution and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Montana Arts Council Cultural Trust Grant. Sharon Haugen reported the \$2,500 grant application is on behalf Council for the Arts in Lincoln for operational support. Staff recommends approval. Commissioner Varone moved to approve the grant application and authorize the chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Contingency Request – Redistricting Maps. Paulette DeHart reported the contact with Maxium Technologies is to clean up files for presidential voting in an amount not to exceed \$10,000. Commissioner Varone moved to approve the request from the all-purpose miscellaneous department not to exceed \$10,000. Commissioner Murray seconded the motion and it carried 2-0.

Public Comments. None.

There was no other business and the meeting adjourned at 9:30 a.m.