

**SUBDIVISION MEETING**  
**April 24, 2003**

Chair Anita Varone called the meeting to order at 9:00 a.m.

Commissioners Murray and Tinsley were present. Others attending all or a portion of the meeting included Ron Alles, Sharon Haugen, Cheryl Green, Joan Miles, Jaci Grenfell, Janet Pallister, Joe Pilcher, Jason Mohr, and Carole Byrnes.

Pledge of Allegiance. Everyone recited the pledge.

Resolution Ordering A Refund of Special Assessments Paid for Water Quality Protection District Fees/ Lee and Judi Reynolds. Cheryl Green reported the Reynolds were erroneously assessed water quality fees for commercial their storage units. There is no water to the storage units and recommends a refund in the amount of \$3,996. After some discussion on whether or not the Reynolds should be charged the \$4.50 annual water quality fee, Commissioner Murray moved to table a decision to Tuesday, April 29. Commissioner Tinsley seconded the motion and it carried unanimously.

Resolution Ordering A Refund of Special Assessments Paid for Water Quality Protection District Fees/ Monique Lay. Cheryl Green reported Ms. Lay was erroneously assessed water quality fees for 73 commercial storage units. There is no water to the storage units and recommends a refund in the amount of \$803. Commissioner Murray moved to approve the refund and authorize the chair to sign the resolution. Commissioner Tinsley seconded the motion and it carried unanimously.

Resolution Ordering A Refund of Special Assessments Paid for Water Quality Protection District Fees/ Ptarmigan Residence Limited Partnership. Cheryl Green reported the Partnership was erroneously assessed a commercial fee for 19 apartments at \$18.50 per unit. They should have been charged \$4.50 for 22 units. The first half payment in the amount of \$171 has been made. After revising their tax bill, Ms. Green recommends a refund in the amount of \$72.00. Commissioner Tinsley moved to approve the refund and authorize the chair to sign the resolution. Commissioner Murray seconded the motion and it carried unanimously.

Health Department Contract with Sandra Hare. Joan Miles reported the independent contractor agreement with CTI representative Sandra Hare provided "Preventing Compassion Fatigue" workshops in the amount of \$200 for home visiting staff, home visitors, and the WIC group at the Health Department. Commissioner Murray moved to approve the contract and authorize the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

Health Department Contract Renewal with Yellowstone City-County Health Department. Joan Miles reported \$84,858 supports Health Care for the Homeless services at God's Love. Commissioner Murray moved to approve the contract and authorize the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

Health Department Contract Renewal with DPHHS (Ryan White Program). Joan Miles reported \$23,000 provides direct care services for individuals in the community with HIV. Commissioner Murray moved to approve the contract and authorize the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

FY03 Annual Financial and Operating Plan & Modification #002 to Cooperative Law Enforcement Agreement. Jaci Grenfell reported the modifications are outlined in the US Forest Service letter dated April 18, 2003 and is part of the annual financial and operating plan for campground enforcement. Commissioner Tinsley moved to approve the Operating Plan and Cooperative Law Enforcement Agreement modification and authorized the chair to sign. Commissioner Murray seconded the motion and it carried unanimously.

Capital City Millworks Contract. Janet Pallister reported the contract for \$9,723 is to install cabinets and workstations in the new nurses station at the Cooney Convalescent Home in order to be in compliance with HIPAA regulations. Commissioner Murray moved to approve the contract and authorized the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

Resolution to Provide County In-Kind Services for Sewell Subdivision Area CDBG Planning Project. Sharon Haugen reported this resolution allows the county to apply for a Community Development Block Technical Assistance Grant in the amount of \$9,500 on behalf of Sewell Subdivision residents. The county will contribute \$5,000 to in-kind services. Sewell Subdivision residents will contribute \$4,500. If the residents cannot provide the match, that portion of the grant will not be used. Commissioner Tinsley moved to authorize the chair to sign the resolution and the grant application. Commissioner Murray seconded the motion and it carried unanimously.

Pheasant Glen Limited Partnership/Pheasant Glen Residences Letter Agreement. Sharon Haugen reported Rocky Mountain Development Council Pheasant Glen Inc. wishes to withdraw as general partner and admit RMDC Ptarmigan as general partner to obtain 501-C-3 tax-exempt status. Staff recommends approval. Commissioner Murray moved to acknowledge and approve the change and authorize the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

Mosquito Control Program Agreement (JHS). Commissioner Varone reported the Mosquito District Board approved this agreement in the amount of \$81,950 and the Larval Production Site Mapping Agreement for the mosquito control program. The contract increased \$7,000 due to an increased cost of the material and replacement of some equipment. Commissioner Murray moved to approve the agreement with JHS, Inc. and the Helena Valley Mosquito Control District and authorize the chair to sign. Commissioner Tinsley seconded the motion and it carried unanimously.

Larval Production Site Mapping Agreement III. Commissioner Varone reported this agreement is similar to the last agreement discussed. This agreement is in the amount of \$3,850. Commissioner Murray moved to approve the agreement with JHS, Inc. and

the Helena Valley Mosquito Control District and authorize the chair to sign.  
Commissioner Tinsley seconded the motion and it carried unanimously.

There was no other business and the meeting adjourned at 9:40 a.m.