



To: IT Board
CC: file
From: Art Pembroke
Date: 1/7/2011
Re: Fiscal Year 2012 Base Budget and Capital Improvement Plan

Presented for your review is the proposed budget for fiscal year 2012 and supporting documentation. Included with this cover letter are the following documents.

- 1- Fiscal year 2012 IT&S Detail Budget – This budget does not have personnel costs included at this time. Other fixed costs were included using a 3% increase factor. The budget as presented does include the two new requests approved by the IT Steering Committee at their December 22, 2010 meeting totaling \$10,978.
- 2- Fiscal year 2012 New Requests and Capital Improvement Plan (CIP) summary spreadsheet
- 3- Fiscal year 2012 New Requests detail
- 4- Fiscal year 2012 updated CIP detail
- 5- Fiscal year 2012 Cash Flow Analysis provided by the County Finance Officer. Personnel Services, Rent, and Insurance have been included in the cash flow analysis using a 3% rate increase.

The proposed base budget is approximately \$94,000 lower this year as compared to FY11. The reasons for the reduction are as follows:

- Enterprise Servers and Printers have been moved onto the IT&S CIP
 - 82,600 base budget reduction
- Balance (approximately \$12,000) is due to software licensing and minor equipment line item reductions.

The CIP budget amount for FY12 is \$429,080. The CIP items for FY12 are:

- Storage Area Network approved in the FY11 CIP (\$175,000)
- GIS Ortho Imagery Update (\$86,710)
- Server Replacements (\$46,000)
- Printer Replacements using new replacement program (\$7,600)
- Helpdesk Software upgrade/replacement (\$18,570)
- Network Routers Replacements (\$12,240)
- Network Wireless Radios/Equip replacements (\$82,960)

We will be doing enterprise computer replacements again in FY12 per the approved replacement plan (4 year replacement program). Please note that we will actually be one year behind for the next 4 years due to the freeze in FY11.

Please be prepared to discuss and take action on the budget at our January 13, 2011 meeting. If you have any questions or concerns please feel free to contact me directly.