

LEWIS AND CLARK COUNTY
WATER QUALITY PROTECTION DISTRICT
BOARD MEETING
Helena, MT 59601
316 N. Park, Room 226
March 26, 2013

Members Present

Stan Frasier, chair
Kris GOSS Departed at 6:50 p.m.
John Rundquist
Jennifer Lowell
Jamie Schell
Kammy Johnson Departed at 6:55p.m.

Members Absent

Gary Ingman, vice-chair
Commissioner Mike Murray
Eric Regensburger

Staff

Kathy Moore
Jim Wilbur
Jennifer McBroom
James Swierc
Norman Rostocki
Jolene Helgerson
Melanie Reynolds

Guests Present

Stan Frasier, chair, called the 188th meeting of the Lewis and Clark County Water Quality Protection District (WQPD) Board of Directors to order at 5:32 p.m. A quorum was established. Introductions were made of board members and staff.

MINUTES

Stan Frasier asked if there were any corrections or additions to the minutes February 26, 2013. Jamie Schell requested that in the minutes on page 3 of the board packet, first paragraph, that the sentence "As of 2011 the Mr. Wise is no longer in business" be removed from the record. Mr. Schell stated that the business is still in operation. Mr. Schell made a motion to approve the minutes as amended. John Rundquist seconded the motion. The motion carried 6-0.

REVIEW OF AGENDA

No additions were made.

PUBLIC COMMENT

There was no public comment.

FINANCE MANAGER'S REPORT

Norman Rostocki, Finance Coordinator, presented the WQPD cash flow statement and comparison to budget (see Attachment "A"). As of February 28, 2013, we are 66% through the fiscal year, beginning cash is \$119,847; total revenues received are \$176,260 or 60% amount budgeted; total expenditures are \$184,798 or 57% amount budgeted; revenues are under expenditures by \$8,538; ending cash balance is \$111,308.

FISCAL YEAR 2014 BUDGET PLANNING

Mr. Rostocki presented a rough draft of the Fiscal Year (FY) 2014 Fund 203 Water Quality Protection District budget (see Attachment "B") and Cash Flow Analysis (see Attachment "C"). Mr.

Rostocki highlighted FY 2012, FY 2013, FY 2014 actual, budgeted, and year to date budgets for staff summary, expenditures, and revenues. Key points made in the discussion were the removal of Health Department staff employees Jolene Helgerson and Norman Rostocki from the FY 2014 budget. Their part-time work for the District will be added into the Mill budget. A county wide two percent cost of living adjustment plus employee step increase will take place in the FY 2014 budget. Mr. Rostocki also recommended at this time there is no need for a fee increase. Mr. Rostocki will present a more accurate budget for board approval at the April board meeting. The final approval of WQPD budget will go before the Board of County Commissioners in May.

STRATEGIC PLAN OVERVIEW

Jim Wilbur, Water Quality District Coordinator, presented the Lewis and Clark Water Quality Protection District Strategic Plan 2009-2014. Mr. Wilbur highlighted how the District has accomplished the goals and objectives set by the Board. During the discussion regarding Objective 4A, Board members recommended sending a letter opposing Senate Bill 19: Define combined appropriation for exempt wells. Staff will set a date for the next strategic planning meeting.

UPDATES AND ANNOUNCEMENTS

WQPD Laboratory Solicitation: The District has signed a contract with Energy Labs and will receive a 25 to 30 percent discount for the next 3 to 4 years.

Technical Writing & Graphic Design Solicitation: Staff is working on a contract with Karen Filipovich for the writing and design work for the State of Basin report and the Stormwater MOU.

Lake Helena Watershed Group Activities: The Watershed Restoration Planning will hold a public meeting at the Lake Helena Watershed meeting on April 18, 2013.

There being no board member discussion, the meeting adjourned at 7:12 p.m.

Stan Frasier, chair