

LEWIS AND CLARK COUNTY  
WATER QUALITY PROTECTION DISTRICT  
BOARD MEETING  
Helena, MT 59601  
316 N. Park, Room 226  
April 22, 2014

Members Present

Stan Frasier, chair  
Mayor Jamie Schell, vice-chair  
Eric Regensburger  
Randall Camp  
Commissioner Susan Good Geise  
Jennifer Lowell  
Amanda Harrow

Staff

Kathy Moore  
Jim Wilbur  
James Swierc  
Jennifer McBroom  
Jolene Helgerson  
Norman Rostocki  
Melanie Reynolds

Members Absent

Kammy Johnson  
David Donohue

Guests Present

Stan Frasier, chair, called the 196<sup>th</sup> meeting of the Lewis and Clark County Water Quality Protection District (WQPD) Board of Directors to order at 5:30 p.m. A quorum was established.

**MINUTES**

Stan Frasier asked if there were any corrections or additions to the minutes January 28, 2014. Mayor Schell made a motion to approve the minutes as written. Commissioner Good Geise seconded the motion. The motion carried 7-0.

**REVIEW OF AGENDA**

No additions were made.

**PUBLIC COMMENT**

There was no public comment.

**FINANCE MANAGER'S REPORT**

Norman Rostocki, Finance Coordinator, presented the WQPD 2014 fiscal year end cash flow statement and comparison to budget and cash flow analysis on pages 7-8 of the board packet. As of March 31, 2014, we are 75% through the fiscal year, beginning cash is \$119,679; total revenues received are \$181,458 or 59% amount budgeted; total expenditures are \$228,848 or 71% amount budgeted; revenues are under expenditures by \$47,389; ending cash balance is \$72,290.

**FISCAL YEAR 2015 BUDGET PROCESS & TIMELINE**

Mr. Rostocki presented the FY 2015 budget time line and an example of a draft budget with a 10 percent fee increase and the 1.5 percent cost of living increase (see Attachment "A" and "B"). Mr. Rostocki requested that the board hold a finance committee meeting to go over the budget before it is presented to the Board of Health for review. The Board agreed to hold a finance committee meeting the last week of April. Staff will prepare the budget for board members to review at the finance

meeting. The Board recommended David Donahue and Kammy Johnson as WQPD representatives at the meeting.

### **MBMG WELL MEASUREMENT MOU**

James Wilbur, Water Quality District Coordinator, presented the Memorandum of Understanding (MOU) between the Lewis and Clark County Water Quality Protection District and Montana Bureau of Mines and Geology (MBMG) Montana Tech of the University of Montana on pages 11-14 of the board packet. The primary goal of the MOU for both parties is to cooperatively collect data in support of MBMG and Collaborator program, to improve data consistency between these parties, enhance data sharing and generally increase the efficiency of data collection. Commissioner Good Geise made a motion to approve the MOU between the Lewis and Clark County Water Quality Protection District and Montana Bureau of Mines and Geology. Mayor Schell seconded the motion. The motion carried 7-0.

### **DISTRICT STRATEGIC PLAN REVIEW & ADOPTION**

Commissioner Good Geise made a motion to adopt the Lewis and Clark County WQPD Strategic Plan 2014-2019 on pages 17-20 of the board packet. Eric Regensburger seconded the motion. The motion carried 7-0.

### **UPDATES AND ANNOUNCEMENTS**

Public Meeting Flood/Tenmile Creek Issues April 29: The Environmental Services Division is hosting a public meeting on April 29 from 6-8 p.m. at the West Valley Fire Station in Helena to discuss the pros and cons to dredging Ten Mile Creek due to recent flooding. Commissioner Good Geise stated the county has accepted the unified flood plan by Montgomery and Associates for the Helena valley. She noted that dredging has been brought up at their public meetings. Commissioner Good Geise requested that staff invite E J Redding to the meeting and to have the media and press present and to video tape the meeting. She would also like to have copies of any PowerPoint presentations available for the public or groups who are not able to attend. Mayor Schell would like to have the meeting's key note speakers come before the City of East Helena to discuss permitting issues.

March Flood Update: Health Department and WQPD staff provided outreach and education materials to the community of Helena, East Helena, and Augusta during the flooding that occurred in March. On May 9, the WQPD will participate in a Flood Awareness event in East Helena; a Flood Preparedness event will be held on May 10 at the county fairgrounds.

METG 2014 Interim Measures Plan Comment: Mr. Wilbur stated there has been no response by the Montana Environmental Trust Group (METG) to the comments proposed by the Environmental Services Division and the the comments from Jamie Schell regarding the 2014 Interim Measures Plan.

WQPD Updates: Staff provided written updates on Groundwater Awareness Week Event, Prickly Pear Creek Re-watering Project, and Watershed Activities (see Attachment "C"). In answer to questions from Mayor Schell, Mr. Wilbur stated that the WQPD will solicit contributions from the Lewis and Clark Conservation District and possibly a Natural Damage Program grant to help fund the \$3,000-\$4,000 needed to meet the basic contractual costs for the Prickly Pear Creek Re-watering Project for 2014. The Prickly Pear Water Users Association is made up of members who have water rights on Prickly Pear Creek and are supplied with water from the Helena Valley Irrigation District

canal and leave their irrigation water in the creek for this project.

Kathy Moore, Environmental Services Division Administrator, stated that at the next board meeting the METG will give a presentation on the proposed East Helena Controlled Groundwater Area and will ask the Board to sign a petition that will be presented to the Department of Natural Resources and Conservation (DNRC) regarding the controlled groundwater area. Commissioner Good Geise requested that staff inform the Helena Building Industry Association and the Helena Association of Realtors of presentation and petition request.

There being no board member discussion, the meeting adjourned at 7:10 p.m.

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Stan Frasier, chair