

LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH MEETING
CITY-COUNTY BUILDING
Commission Chambers, Room 330
Helena, Montana 59601
October 27, 2016

(Note: Meeting will start at 1:15 pm)

REGULAR BOARD MEETING AGENDA

- 1:15 **CALL TO ORDER**
- 1:20 **REVIEW OF AGENDA**
1. Review and Revision of Agenda.....Pg. 1
- 1:25 **INTRODUCTIONS AND AWARDS**
2. Introductions: Kate McCombs, Social Worker/Home Visitor and Sherry Winchell,
 WIC Registered Dietitian (Drenda Niemann); Marissa Cover, SDMI Case Manager
 (Jeanne Underhill).....Pg. 2
- 1:30 **MINUTES**
3. Minutes of the September 22, 2016 Board of Health Meeting.....Pg. 3
- 1:35 **BOARD MEMBER DISCUSSION**
4. –Finance Report for First Quarter - July 1, 2016 – September 30, 2016 (Norm
 Rostocki)
 -Accreditation Update (Gayle Shirley).....Pg. 8
- 1:55 **HEALTH OFFICER’S REPORT**
5. Report on Current Health Department Issues.....Pg. 13
- 2:05 **PUBLIC COMMENT**
6. Public comments on matters not mentioned above..... Pg. 18
- 2:10 **LEWIS AND CLARK PUBLIC HEALTH GOLD AND SILVER BUOY AWARDS**
7. Pool Award Presentation.....Pg.19

The Pool Awards (Gold and Silver Buoy) were developed by the licensed establishment team to honor those pool facility operators who invest time, attention, and training to provide public health safety with our pools.

Please join us for the awards ceremony and reception immediately following the Board of Health meeting.

Adjourn

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Aaron Douglas, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447- 8316 TTY Relay Service 1-800-253-4091 or 711 adouglas@lccountymt.gov 316 N Park, Room 303

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

October 27, 2016

Agenda Item No.

1

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Review of Agenda

PERSONNEL INVOLVED: Board Members

BACKGROUND: Time is allowed for board members to review the agenda and to add any new agenda items.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

October 25, 2016

Agenda Item No.

2

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Public Health Staff Introduction

PERSONNEL INVOLVED: Drenda Niemann, Community Health Promotion Division Administrator; Jeanne Underhill, Medicaid Waiver/SDMI Program Manager

BACKGROUND: Ms. Niemann will introduce new Social Worker/Home Visitor, Kate McCombs and new WIC Registered Dietitian, Sherry Winchell; Ms. Underhill will introduce new SDMI Case Manager, Marissa Cover

HEALTH DIRECTOR'S RECOMMENDATION:

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

October 25, 2016

Agenda Item No.

3

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Minutes September 22, 2016

PERSONNEL INVOLVED: Board Members

BACKGROUND: Upon approval, the minutes represent official actions of the Board of Health. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the board.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
September 22, 2016**

Members Present

Anne Weber, chair
James Benish, vice chair
Jenny Eck (arrived @ 1:50 p.m.)
Jack Copps

Members Absent

Commissioner Susan Good Geise
Kammy Johnson
Scott St. Clair
Dr. Adron Medley
Mayor Jim Smith

Staff Present

Melanie Reynolds Jeanne Underhill
Jolene Helgersen Sarah Crowley
Drenda Niemann
Kathy Moore
Gayle Shirley
Shelly Maag
Frank Preskar

Guests Present

None

Anne Weber, chair, called the meeting to order at 1:17 p.m. A quorum was not established.

REVIEW OF AGENDA

Since a quorum was not established, the Hearing Officer Recommendation and Findings of Fact for the Kenneth Rosenbaum Variance will be sent to Board members via email for a vote on whether to ratify or disapprove the recommendation.

The accreditation update was moved to the first discussion under Board Member Discussion.

MINUTES

Ms. Weber asked if there were any corrections or additions to the July 28, 2016, minutes. The Board approved the minutes as written.

INTRODUCTION AND AWARDS

Melanie Reynolds, Health Officer, introduced Shelly Maag as the new Public Health Nurse Supervisor for the Immunization and Communicable Disease Programs. Ms. Maag fills the position previously held by Karen Wandel. Ms. Reynolds announced that another new employee, Kate McCombs, would be introduced at the October board meeting.

Ms. Reynolds presented the first Lewis and Clark Public Health Employee Recognition Award to Sarah Crowley, Asthma and First Breath Tobacco Cessation Home Visitor with the Community Health Promotion Division.

Ms. Crowley will also receive an Early Impact Award from the Montana Public Health Association (MPHA) at its annual conference in Billings, for her proposal to address lung health, collaborate with primary-care providers, and support pregnant women in their attempts to quit tobacco. Her efforts resulted in a \$40,000 pilot project funded by the Montana Tobacco Use Prevention Program.

Jeanne Underhill, Supervisor of the Medicaid Waiver Programs, has been selected to receive a Career Achievement Award from MPHA for her 32 years of service in public health.

The Healthy Communities Coalition, spearheaded by Karen Lane, Chronic Disease Prevention Programs Manager, was selected to receive the MPHA President's Award in honor of its ongoing work in policy, research, programs, and projects that have had a significant impact on public health statewide.

BOARD MEMBER DISCUSSION

Accreditation Update: Gayle Shirley, Communications and Systems Improvement Manager, announced that the Public Health Accreditation Board (PHAB) has done an initial review of the documents submitted by Lewis and Clark Public Health in its effort to achieve national accreditation. PHAB asked the department to revisit three of 100 measures and supply additional documentation within 30 days. LCPH was encouraged by the very limited number of additional document and expects to submit them well before the deadline. The next step in the accreditation process will be scheduling a visit from PHAB site visitors to our offices here in Helena. The site visit will take 2-3 days and will include tours of one or more LCPH locations, as well as interviews with governance members and community partners.

Outdoor Air Quality Regulations Update: Frank Preskar, Sanitarian with the Environmental Services Division, reported that he presented the Outdoor Air Quality Regulations memo (pages 8-9 of the board packet) to the Lewis and Clark County Commission. The memo informed the commission of the required review of the regulation by the Environmental Services Division. Mr. Preskar announced that there have been no changes to the Environmental Protection Agency's (EPA) National Ambient Air Quality Standard (NAAQS) PM 2.5 standard since November 2011. Therefore, no revisions of the current regulations are necessary.

On-Site Wastewater Variance Summary: Mr. Preskar presented a summary of the On-Site Wastewater Variances (pages 10-11 of the board packet). Mr. Preskar noted that staff will present such a summary to the board on a regular basis.

Fiscal Year End Performance Measures and Workload Indicators: Ms. Reynolds presented the Performance Measures and Workload Indicators (pages 12-35 of the board packet) for the board to review. Ms. Reynolds stated that each program meets twice a year to review and update the measures and to discuss the following questions:

- Are we on track with what we planned?
- Are the measures getting better, worse, staying the same?
- Are there any changes?
- Would a quality improvement project be appropriate?

In answer to a question from Jenny Eck, Ms. Reynolds stated that she will work with Ms. Shirley on how to promote to the public the data gathered from these measures.

ACTION

Hearing Officer Recommendation, Kenneth Rosenbaum: Since there was no quorum established, Jim Benish, Hearing Officer, wanted the record to show that he recommended approval of the Rosenbaum Variance that was heard on September 20, 2016. The Board will receive an email from staff asking them to ratify or disapprove the decision made by the hearing officer. Board members will need to respond individually within 48 hours of receiving the email.

HEALTH OFFICER'S REPORT

The next Access to Justice Commission Forum listening session will be on October 19. Ms. Reynolds will send an email reminder to the board.

The Alliance for Healthy Montana Legislative Breakfast will be held on November 18 at St. Paul's Methodist Church. Ms. Reynolds will send an email reminder to the board.

The Mental Health Crisis Advisory Council subcommittee on suicide prevention will have a meeting regarding suicide in Montana and Lewis and Clark County. Members will look at what is currently being done, what still needs to be done, and what suicide prevention programs (such as Mental Health First Aid) are available in the community. Ms. Reynolds asked if there were any board members interested in being part of the subcommittee. Mr. Benish and Jenny Eck volunteered. In answer to a question from Ms. Eck, Mr. Capps stated that low turnout for the Youth Aware of Mental Health (YAM) presentation on suicide prevention may have been a hesitation on their part. The response from the students regarding the YAM classes that are to be held at the schools has been high. Mr. Benish stated that what he has seen in the past is that until a suicide happens then community engages in a response.

The Buoy Pool Awards will be presented at the October board meeting. The date of the Gold and Silver Fork Awards presentation will be announced when a date has been chosen.

Lewis and Clark County and the City of Helena are implementing new land management software called TRAKiT. The TRAKiT system will work with the permitting, enforcement and tracking function for Environmental Services and Permitting.

Linda Gleason, RN, will now work full-time for the Immunization Program.

Ms. Reynolds, along with Ms. Shirley, met with the local field representative for U.S. Senator Steve Daines to discuss public health funding as part of an American Public Health Association national campaign. During the meeting, Ms. Reynolds highlighted the need to move Zika funding forward.

Public Health has received several donations to help with flu clinics during school open houses and parent-teacher conferences. The public can also receive a flu shot at the health department on Mondays, Wednesdays, and Thursdays from 11:30 a.m. to 4:30 p.m.

There being no public comment, the meeting adjourned at 2:30 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary

Action Items from September 22 BOH Meeting

- The Board will receive an email from staff requesting ratification or denial of the hearing officer recommendation on the Kenneth Rosenbaum Variance.
- Ms. Reynolds will send an email to the board regarding the following events:
 - Access to Justice Commission Forum listening session on October 19
 - Alliance for Healthy Montana Legislative Breakfast on November 18
 - Suicide Prevention Meeting date (to be announced)
 - Gold and Silver Fork Awards date (to be announced)

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

October 25, 2016

Agenda Item No.

4

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Board Member Discussion

PERSONNEL INVOLVED: Board Members/Staff

BACKGROUND: Finance Director will discuss the finance report for first quarter July 1, 2016-September 30, 2016; Gayle Shirley will give a brief accreditation update.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

HEALTH DEPARTMENT MILL DOLLARS Thru September, 2016

25% of the year elapsed
26% % of payroll

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REVENUE	REVENUE RECEIVED YTD					TOTAL RECEIVED YTD	Budget Remaining	% of Budget Collected	Prior Year to Date
	FY 2017 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Cntl & Prevention				
Taxes	\$ 1,154,843	\$ 58,638				\$ 58,637.68	\$ 1,096,205	5.08%	\$ 44,448
Cost Allocation Recovery	\$ 201,161	\$ 59,366				\$ 59,366	\$ 141,795	29.51%	\$ 50,788
Health Insurance Credits	\$ 220,748						\$ 220,748	0.00%	\$ -
Environmental Health Charges	\$ 116,895			\$ 24,915		\$ 24,915.00	\$ 91,980	21.31%	\$ 29,550
Community Health Charges	\$ 224,500					\$ 61,341.57	\$ 163,158	27.32%	\$ 49,649
Contracts/Grants	\$ 95,237		\$ 6,500	\$ 3,046	\$ 6,839	\$ 16,384.75	\$ 78,852	17.20%	\$ 45,553
Miscellaneous	\$ 20,800	\$ 2,020	\$ 591	\$ 1,858	\$ 5,692	\$ 10,161.61	\$ 10,638	48.85%	\$ 5,319
TOTAL REVENUE	\$ 2,034,184	\$ 120,024	\$ 7,091	\$ 29,819	\$ 73,872	\$ 230,806.54	\$1,803,377	11.35%	\$225,307

②
③

FTE 4.31 1.70 \$ 2 6.08 14.24
30.27% 11.94% \$ 0 42.70%

YEAR TO DATE ACTUAL EXPENDITURES

PERSONNEL	FY 2017 BUDGET					TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	Administration	Community Health Promo	Environmental Health	Disease Cntl & Prevention					
Regular Salary	\$ 861,078	\$ 69,562	\$ 18,907	\$ 36,366	\$ 91,810	\$ 216,644.59	\$ 644,433	25.16%	\$ 221,282
Temporary/Seasonal Salary	\$ 2,031					\$ -	\$ 2,031	0.00%	
Overtime	\$ 4,967					\$ -	\$ 4,967	0.00%	
Term Pay/ Uncomp Absences						\$ -	\$ (8,332)	--	
Benefits	\$ 288,908	\$ 21,118	\$ 5,467	\$ 11,067	\$ 8,332	\$ 63,430.22	\$ 225,478	21.96%	\$ 66,244
Extra Pay period Savings						\$ -			
TOTAL PERSONNEL	\$ 1,156,984	\$ 90,680	\$ 24,374	\$ 47,433	\$ 125,921	\$ 288,407.17	\$ 868,577	24.93%	\$ 287,526

④

**YEAR TO DATE
ACTUAL EXPENDITURES**

OPERATIONS	FY 2017		Administration					TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	BUDGET	Actual	Community Health Promo	Environmental Health	Disease Ctrl & Prevention	STRENT					
2110 Office Supplies	\$ 7,511	\$ 466	\$ 134	\$ 1,189	\$ 339	\$ 2,128.04	\$ 5,383	28.33%	\$ 1,891		
2120 Minor Equipment	\$ 1,900	\$ 225	\$ -	\$ 10	\$ 149	\$ 384.02	\$ 1,516	20.21%	\$ 2,036		
2210 Operating Supplies	\$ 12,700	\$ 905	\$ -	\$ -	\$ -	\$ 904.80	\$ 11,795	7.12%	\$ 1,137		
2221 Hep B Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		
2223 Non Travel Vaccinations	\$ 77,000	\$ -	\$ -	\$ -	\$ 24,236	\$ 24,236.53	\$ 52,764	31.47%	\$ 46,800		
2224 Flu Vaccine	\$ 41,300	\$ -	\$ -	\$ -	\$ 11,594	\$ 11,593.63	\$ 29,706	28.07%	\$ 7,905		
2229 Pneumonia Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		
2226 Travel Vaccines	\$ 29,200	\$ -	\$ -	\$ -	\$ 18,233	\$ 18,233.04	\$ 10,967	62.44%	\$ 4,520		
2227 Lab Expenses	\$ 3,000	\$ -	\$ -	\$ 79	\$ 791	\$ 869.65	\$ 2,130	28.99%	\$ 1,238		
2260 Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		
2261 Titers/Tests	\$ 1,000	\$ -	\$ -	\$ -	\$ 559	\$ 558.90	\$ (59)	0.00%	\$ -		
2310 Repair & Maintenance	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89.23	11.03%	\$ 316		
2320 Gas & Oil	\$ 2,775	\$ -	\$ -	\$ 88	\$ -	\$ 88.23	\$ 712	1.52%	\$ 747		
3140 Vehicle Parking	\$ 1,559	\$ -	\$ -	\$ -	\$ 42	\$ 42.25	\$ 2,733	25.02%	\$ 381		
3160 Credit Card Fees	\$ 2,500	\$ -	\$ -	\$ 390	\$ -	\$ 390.00	\$ 1,169	35.38%	\$ 368		
3210 Printing	\$ 6,300	\$ 1,210	\$ -	\$ -	\$ 884	\$ 884.42	\$ 1,616	4.725	\$ 1,305		
3310 Subscriptions	\$ 1,000	\$ 94	\$ -	\$ -	\$ 195	\$ 1,574.96	\$ 4,725	25.00%	\$ 1,003		
3320 Advertising	\$ 6,916	\$ 621	\$ -	\$ 1,158	\$ -	\$ 34.25	\$ 966	3.43%	\$ 7,892		
3350 Membership	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,779.65	5.136	\$ 2,181		
3360 Licenses	\$ 1,780	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	0.00%	\$ 218		
3370 Education Awareness	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,780	0.00%	\$ 65		
3380 Health Club Dues	\$ 640	\$ -	\$ -	\$ 60	\$ -	\$ 60.00	\$ 580	9.38%	\$ 600		
3410 Utilities (August)	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200	0.00%	\$ 3,855		
3450 Telephone	\$ 14,817	\$ 1,349	\$ 536	\$ 841	\$ 1,499	\$ 4,225.12	\$ 10,592	28.52%	\$ 744		
3510 Professional Services	\$ 11,048	\$ 211	\$ -	\$ -	\$ 519	\$ 730.12	\$ 5,436	6.61%	\$ 1,208		
3565 Patient Services (BCH)	\$ 6,000	\$ -	\$ -	\$ 564	\$ -	\$ 563.80	\$ 8,280	0.00%	\$ 1,546		
3620 Repair & Maintenance	\$ 8,250	\$ 1,908	\$ -	\$ -	\$ 383	\$ -	\$ 2,290.35	(790)	\$ 1,546		
3630 Vehicle Repair/Maint	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650	22.70%	\$ 2,029		
3710 Travel	\$ 9,050	\$ 891	\$ 97	\$ 219	\$ 847	\$ 2,054.06	\$ 6,996	0.00%	\$ 325		
3750 Board Expenses	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,551	8.95%	\$ 375		
3810 Training	\$ 3,900	\$ 249	\$ -	\$ -	\$ 100	\$ 349.00	\$ 8,219	53.03%	\$ 11,346		
3910 Contracted Services	\$ 17,500	\$ 9,131	\$ -	\$ -	\$ 150	\$ 9,280.74	\$ 11,104.75	27.47%	\$ 10,116		
5011 HD Admin (Applied to grants)	\$ 40,419	\$ 10,105	\$ 1,000	\$ -	\$ -	\$ 11,104.75	\$ 29,314	33.74%	\$ 27,468		
5020 Insurance	\$ 35,165	\$ 11,865	\$ -	\$ -	\$ -	\$ 11,865.25	\$ 23,300	24.89%	\$ 20,605		
5030 Rent	\$ 115,214	\$ 16,696	\$ 669	\$ 7,982	\$ 3,345	\$ 28,671.44	\$ 86,543	0.97%	\$ 72,578		
5040 Technology	\$ 150,914	\$ 33,830	\$ -	\$ -	\$ -	\$ 33,830.00	\$ 2,848.04	0.00%	\$ 5,884		
8010 Transfers Out match	\$ 292,997	\$ 987	\$ 1,861	\$ -	\$ -	\$ 1,861.00	\$ 290,149	0.00%	\$ 235,409		
8020 Transfers Out septic	\$ 41,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,347	0.00%	\$ -		
8020 Transfer out to Consent Referra	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	0.00%	\$ -		
TOTAL OPERATIONS	\$ 964,925	\$ 90,683	\$ 4,971	\$ 12,439	\$ 63,481	\$ 171,574	\$ 793,351	17.78%	\$ 235,409		
CAPITAL EXPENDITURES	\$ 12,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		
EXPENDITURES THAT MISSED CLOSING	\$ -	\$ -	\$ 5,926	\$ 57,807	\$ -	\$ 63,733.00	\$ -	-	\$ -		
GRAND TOTAL EXPENDITURES	\$ 2,134,164	\$ 181,362.34	\$ 29,344.85	\$ 59,872	\$ 189,401.65	\$ 523,714.21	\$ 1,610,450	24.54%	\$ 522,934.53		
Revenue Over (Under) Expenditure	\$ (\$99,988)	\$ (\$61,338)	\$ (\$22,253)	\$ (30,054)	\$ (115,529)	\$ (292,907.67)	\$ -	-	\$ (297,627.79)		

CASH FLOW

	FY 2017 BUDGET	Actual
BEGINNING CASH	\$ 790,056	\$ 57,353
REVENUES	\$ 2,034,184	\$ 847,408
EXPENDITURES	\$ 2,134,164	\$ 230,807
Restricted Cash (BCH DON)	\$ 36,666	\$ 523,714
ENDING CASH	\$ 653,410	\$ 710,762

CASH FLOW

	FY 2017 BUDGET	Actual
BEGINNING CASH (from last FY)	\$ 790,056	\$ 847,408
REVENUES	\$ 2,034,184	\$ 230,807
EXPENDITURES	\$ 2,134,164	\$ 523,714
Restricted Cash (BCH DON)	\$ 36,666	\$ 554,200
ENDING CASH	\$ 653,410	\$ 33,824

90 Day Reserve = \$ 536,232
Current Cash Reserve (in Days) 95

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LEWIS & CLARK PUBLIC HEALTH GRANT STATUS REPORT THROUGH 9/30/16

10/20/2016 11:39

Community Health Promotion	FTE	Total Revenue Budgeted	Total Received thru 9/30	Total Budgeted Expenditures	Expenditures thru 9/30	% spent thru 9/30	Notes
160 Asthma Home Visiting	0.60	50,068	\$8,000	\$51,369	\$11,376	22%	
178 MCH Block Grant	1.20	110,572	\$15,540	\$109,609	\$28,994	26%	
180 Maternal Infant Early Childhood Home Visit	1.88	81,322	\$0	\$81,322	\$44,101	54%	budget reflects thru 12/31; new grant starts 1/1/17
189 Healthy Montana Families	0.13	40,308	\$0	\$20,041	\$20,041	100%	budget reflects thru 12/31; new grant starts 1/1/17
193 Targeted Case Management	1.11	134,131	\$21,994	\$100,559	\$34,150	34%	
197 Safecare	0.05	62,108	\$21,994	\$62,109	\$31,085	50%	grant ends 12/31/16
177 WIC	2.94	213,357	\$190,249	\$213,357	\$213,357	100%	grant yr ends 9/30/16
182 Peer Breastfeeding	0.10	13,082	\$10,461	\$13,085	\$13,083	100%	grant yr ends 9/30/16
174 Cancer Control Program	1.60	170,170	\$32,425	\$149,622	\$34,824	23%	
188 Tobacco Use Prevention	1.30	113,661	\$64,975	\$113,661	\$27,673	24%	
165 Consented Referral	0.80	45,922	\$9,700	\$49,639	\$21,987	43%	
149 Plan4Health	0.05	30,328	\$5,678	\$30,328	7,272	24%	grant extended to 2/28/17
Total Community Hlth	11.77	1,116,883	359,012	994,702	487,342	49%	
Home Based Programs							
179 Medicaid Waiver SLTC	4.74	471,683	\$82,074	\$471,683	\$116,743	25%	
187 Medicaid Waiver-Severe Disabling Mental Illne	1.85	191,268	\$81,545	\$191,268	\$36,181	19%	
194 Ryan White Part B	0.15	15,000	\$1,764	\$15,000	\$1,411	9%	
Total Home Based	6.74	677,951	165,383	677,951	154,335	23%	
Environmental Health							
102 East Helena Lead Education & Assistance	1.70	195,445	\$144,581	\$195,445	\$50,287	26%	includes FY16 reimbursement
104 Junk Vehicle	1.25	117,644	\$24	\$117,644	\$32,965	28%	
186 Outdoor Air Quality	0.45	48,633	\$5,894	\$48,633	\$9,538	20%	
251 Septic Maintenance	1.20	88,597	\$8,069	\$88,597	\$14,256	16%	
203 Water Quality Protection District	3.43	390,115	\$16,437	\$372,108	\$95,386	26%	
Total Env Svs	8.03	\$840,434		\$822,427	\$202,431	25%	
Disease Control & Prevention							
107 Licensed Establishments	3.25	311,461	\$58,762	\$311,461	71,451	23%	
191 HIV Prevention	0.13	17,219	\$4,199	\$17,219	\$3,803	22%	
196 Public Health Emergency Preparedness	1.00	119,159	\$29,727	\$119,159	17,357	15%	
Total Dis Cntrl	4.38	447,839	\$92,688	\$447,839	92,611	21%	
Total Health Dept	45.49	5,117,292	847,889	5,088,673	1,396,700	27%	

Note: total expenditures YTD will differ from the county accounting system because WIC and Peer Breastfeeding amounts shown reflect the timeframe October, 2015-Sept 2016

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

September 22, 2016

Agenda Item No.

5

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Health Officer's Report

PERSONNEL INVOLVED: Melanie Reynolds, Health Officer

BACKGROUND: Ms. Reynolds is providing a report on current Health Department issues.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

Health Officer's Report, October 2016

This summary is to provide a brief overview of this month's activities. This report also includes reports from Public Health Division Administrators.

Administration

Health Department Activities

Marissa Cover has joined the Severely Disabling Mental Illness Program at Lewis and Clark Public Health as a licensed practical nurse. Marissa is filling the position previously held by Jessica Erickson.

Public Health Accreditation and Communications

Systems Improvement:

The systems improvement manager attended a 2-day forum on quality improvement in public health, sponsored by the National Network of Public Health Institutes. She came back with ideas for how to build the culture of quality improvement within the department and how to develop effective storyboards that illustrate QI success. She'll share these ideas with the Quality Council at a future meeting.

A small team of public health staff (Gayle Shirley, Brett Lloyd, and Jolene Helgerson) is working on a quality improvement project to improve the department's management of official documents, such as policies, plans, protocols, and procedures. The project is scheduled for completion in April 2017. It will involve drafting a document management policy and creating a formal system for tracking and storing official documents.

The department's Accreditation Work Group is working to develop an action plan to guide preparation for our accreditation site visit, which has been scheduled for Feb. 8-9.

Communications:

The communications manager is working with the County Web Committee on a significant redesign of the county website, including public health pages.

Community Health Promotion

Healthy Families Home Visiting:

The Health Families team is attending a two-day Perinatal Mood Disorder training to improve knowledge and skills necessary to support a new mom who maybe struggling with depression, anxiety or other mood disorders after the delivery of her baby. It is vital staff have an understanding of what symptoms to assess for and where to refer on for further consultation and treatment. Our community currently lacks capacity to address this issue. The hope is this training will not only bring greater awareness of the need, but also improve the capacity for local provides to respond to the need.

WIC:

The State WIC office has released the updated 2017 WIC State Plan and staff are quickly learning the changes and adopting new processes to ensure compliance. Of note, staff will now be required to ask at every visit if the adult(s) in the household are registered to vote. If not, we are then required to offer them a voter registration card and send completed cards to the County Elections office. Additionally, staff are required to check for up-to-date immunizations on the recommended TDaP schedule and make appropriate referrals to obtain any necessary vaccinations. The WIC team will be working closely with the Immunization team to improve this process.

Chronic Disease Prevention Programs:

The Chronic Disease Prevention team is providing technical assistance to eight worksites, five of which are local area schools, committed to adopting comprehensive wellness programs. Using the Wellness Council of America's (WELCOA) seven benchmarks as a guide, each worksite is at a different stage of development but all are making great strides toward a comprehensive program.

Consented Referral System:

See Attached Update

Environmental Services

On September 22, 2016, the Environmental Services staff was unable to present the Hearing Officer Recommendation for Variance Request for Ken Rosenbaum to the Board of Health due to lack of a quorum. An email was sent to the board on September 26, 2016, asking the Board to ratify or disapprove the Hearing Officer's recommendation by email. The Board was given a deadline of September 28, 2016 to reply. The final tally of votes was 5 votes for ratifying the decision. Four members did not respond to the email. Five is a majority and the hearing officer recommendation was therefore approved.

Environmental staff is working with the Information and Technology Systems department and with Sunguard to help develop TRAKiT, a land-based data system to track all permitting, subdivision activity, and complaints in one system that is tied to our county GIS system. Significant time must be spent developing workflows for all of our applications and activities, then translating those workflows into Excel spreadsheets. We are also converting all of our forms to be compatible with TRAKiT. Once the system goes live, all of our data will be centrally located; supervisors will be able to track workflow within their programs; the public will be able to apply for permits and check the status of their projects on-line. Environmental and licensed establishments are working with county planning to ensure that the system provides communication across departments.

On October 13, 2016, the Board of County Commissioners approved a cooperative agreement between the US EPA and Lewis and Clark County to implement institutional controls in the Upper Tenmile Mining Area Superfund site. Staff is organizing to implement this project. We'll present more information to the board in coming months.

Staff is also participating in the county's update of the Lewis and Clark County Pre-Disaster Mitigation Plan update. The plan contemplates ways in which disasters such as flooding, wildfire or earthquakes can be planned for so the risk to human health and property is minimized. Environmental staff is particularly involved with flooding and some aspects of earthquakes. This year, communicable diseases will be recognized as events that may be addressed through mitigation.

Disease Control and Prevention

Emergency Preparedness Program:

The Department's 24/7 emergency notification system (ENS) was recently tested with an actual event. Because the incident happened over a weekend it provided an opportunity to evaluate existing functionality of the 24/7 ENS and the role of the local Duty Officer. Ultimately, the system worked very well; however, there were several inter-agency communication deficiencies and problems with our internal notification system identified. Agencies involved in the incident included Helena Fire, National Guard, DEQ, DPHHS, Local and State DES, Red Cross, and us.

Licensed Establishment:

Due to the ever-increasing need to effectively track and otherwise manage information associated with our universe of regulated entities and, of course, to increase overall customer service and satisfaction, our Licensed Establishment Program has joined efforts with various other programs throughout County Government to evaluate and implement software for this purpose. The TRAKiT system is comprised of a series of interrelated modules that are linked with a GIS-centric database to provide an easy-to-use system for creating, issuing, and tracking any type of community development activity. This software will afford users rapid access to all the modules and interfaces within the system, which will allow staff to view all related and historical information associated with the parcel/property (permits, complaints, projects, land records, etc.). This in-turn will allow staff to easily identify what development activity has occurred and its impact on future activity at that location.

Immunization/Communicable Disease Program:

Flu season is here. Lewis and Clark County had its first confirmed case on September 20. The Public Health Nurses are busy with efforts to limit the occurrence of flu throughout the County by administering flu vaccine during increasingly busy walk-in clinic hours (M, W, Th 11:30-4:30) as well as multiple off-site clinics targeting susceptible populations throughout October and into early November.

Helena Consented Referral System

Ensuring families are connected to the support services they need

System Update

Oct. 10, 2016



Agencies and Programs

68 programs 41 agencies are now using the system, an increase of 2 since 9/12/16.

Referrals

78 referrals have been made 9/12/16.

1447 total number of referrals made since 10/01/14

1096 individuals have been referred since 10/01/14

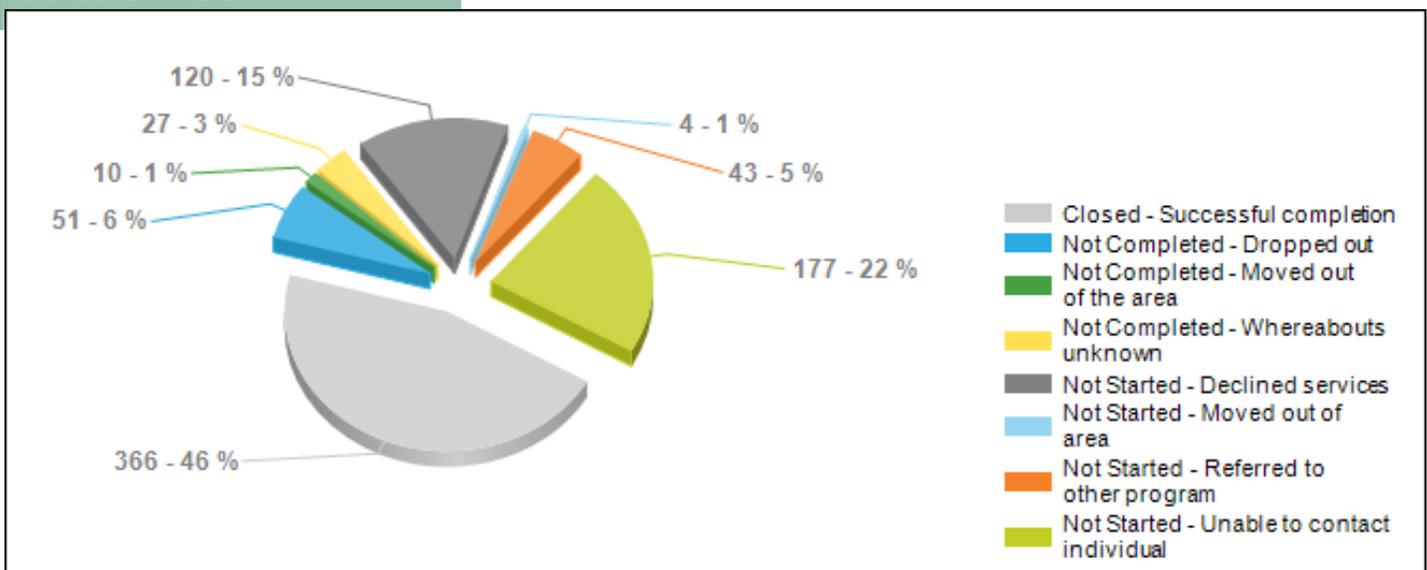
76% of referrals have enrolled in services since 10/01/14

Goals

Goal #1: Increase the number of service providers utilizing the Helena Consented Referral System to 150 by June 2017 (baseline 40).

Goal #2: Improve the percentage of individuals who connect with the services they need to 80% by June 2016 and 82% by June 2017 (baseline 75%).

Outcomes



LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

September 22, 2016

Agenda Item No.

6

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Public Comment

PERSONNEL INVOLVED: Public and Board Members

BACKGROUND: Time is allowed for public comment on matters not mentioned in the agenda within the Board of Health’s jurisdiction.

HEALTH DIRECTOR’S RECOMMENDATION: n/a

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Copps						
Eck						
Geise						
Johnson						
Medley						
Smith						
St. Clair						
Weber						

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

October 25, 2016

Agenda Item No.

7

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Lewis and Clark Public Health Gold and Silver Buoy Awards

PERSONNEL INVOLVED: Eric Merchant, Disease Control and Prevention Division Administrator; Laurel Riek, Licensed Establishment Supervisor

BACKGROUND Mr. Merchant and Ms. Riek will present the Lewis and Clark Public Health Gold and Silver Buoy Awards.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						



Pool Awards Criteria

Each pool, spa, or water feature operating at least one year (if seasonal, for at least one season), currently licensed, owned by current owner at least one year. Criteria must be met for entire calendar year (two regular inspections per calendar year).

“Gold Buoy”

- No critical closure violations
 - 301(1)(a)-(q)
 - 1304(5)-ORP adequate
 - 301(2) PIC closes pool when required
- No critical item violation:
 - 301(3) Documentation of closures
 - 302-safety equipment, float line, CPO response
 - 301(4) Accident reports submitted
 - Barriers-chapter 6
- Clarity is excellent
- No more than two non critical item violations
- No repeat violations of 511(1) Inadequate ventilation to clear odors (poor indoor air quality) or subchapter 16 (lifeguard requirements)
- For pools only: no violation of 1308 (high CC)
- Complete records-records include
 - all chemical tests with required frequency, including clarity
 - proof of lifeguard, CPO, CPR certification on site
 - all closures documented correctly
 - accident reports on file
- Adequate # of trained staff including at least one CPO
- No safety concerns

“Silver Buoy”

- No critical closure violations
 - 301(1)(a)-(q)
 - 1304(5)-ORP adequate
 - 301(2) PIC closes pool when required
- Not more than one critical item violation:
 - 301(3) Documentation of closures
 - 302-safety equipment, float line, CPO response
 - 301(4) Accident reports submitted
 - Barriers as required-chapter 6

- Clarity is Good or Excellent
- No more than three non critical violations
- No repeat violations of 511(1) Inadequate ventilation to clear odors (poor indoor air quality) or subchapter 16 (lifeguard requirements)
- For pools only: no repeat violation of 1308 (high CC), unless source water exceeds 0.5 ppm
- Records are mostly complete
- Adequate # of trained staff including at least one CPO
- No safety concerns

For Your Information



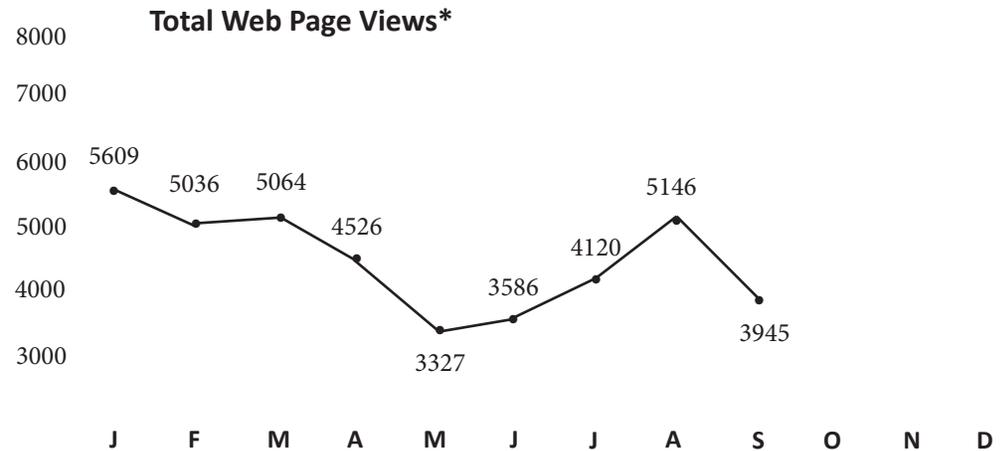
Lewis & Clark County Public Health
1930 Ninth Avenue
Helena, MT 59601
406-457-8900

News Releases		
Flu Shots Now Available at Local Health Department	All media	Sep 15
Column: Where We Live, Work, Play Has Impact on Health	IR	Sep 16
Local Residents Could Be Affected by Hep A in Missoula	All media	Sep 16
Business Briefcase: Maag, McCombs	IR	Sep 20

Media Hits			
Flu Shots Now Available at Local Health Dept.	Prickly Pear Junction	Sep 15	Pos
Msla Grocery Store Employee Tests Positive...	KXLH-TV	Sep 16	Neu
Msla Eatery Patrons May Have Been Exposed...	IR	Sep 19	Neu
Health Dept. Offering Flu Shots/New Hours	IR	Sep 21	Pos
Where We Live, Work, Play Has Major Impact...	IR	Sep 21	Pos
Business Briefcase: Maag, McCombs	IR	Sep 25	Pos
Letter: Condemning Tobacco Marketing Tactics	IR	Sep 26	Pos
Smokefree Multi-Unit Housing Infographic	MTUPP Newsletter	Sep 27	Pos
Flu Vaccines Available at VA	IR	Sep 30	Pos

Advertising		
MT Tobacco Quit Line	Blackfoot Valley Dispatch	Sep 1
MT Tobacco Quit Line	Broadwater Reporter	Sep 8
Stop Cancer (Breast)	YC Magazine	September
Back-to-School Reminder (Tobacco)	YC Magazine	September

Internal Communication		
The County Pulse - September 2016	115 sent	48% open rate
Health News Digest - September 2	94 sent	28% open rate
Health News Digest - September 9	94 sent	29% open rate
Health News Digest - September 16	94 sent	30% open rate
Health News Digest - September 23	94 sent	26% open rate
Health News Digest - September 30	94 sent	27% open rate



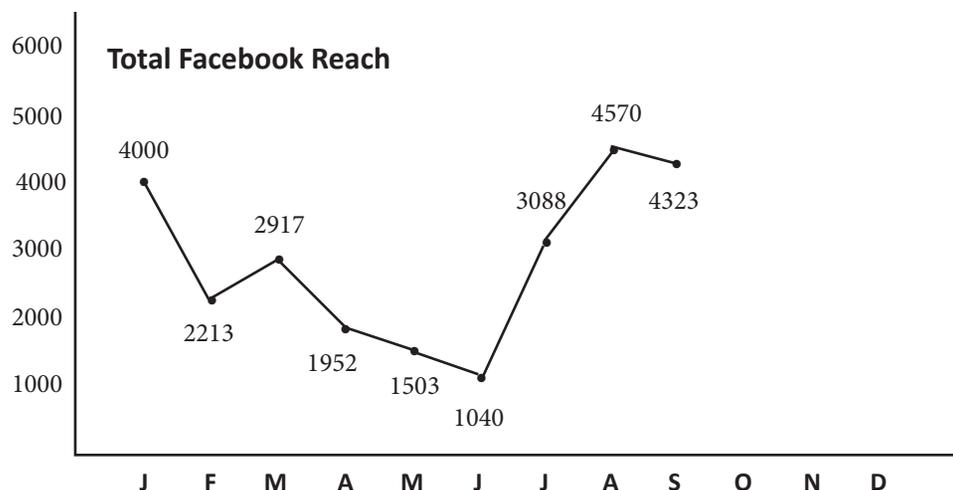
Website: Top Page Hits	
Home Page	1054
Air Quality	523
Contact Us	226
Septic Permits	130
Immunizations	122

* Total of individual page hits during one-month period, per Google Analytics

Facebook	
Page followers:	378
Change from August	+ 0
Female:	85%
Male:	15%
County residents:	282
Ages 13-24:	7.3%
Ages 25-44:	54%
Ages 45-64:	30%
Ages 65+:	8%

Total number of posts: 23

Most popular post:
The Montana Department of Public Health and Human Services is reporting the first human death from West Nile Virus in Montana this year. The McCone County resident had no history of travel outside the state within the past month. The infection was believed to be locally acquired. You can learn more about preventing West Nile Virus here...



September 30

Beginning Monday, Oct. 3, our walk-in immunization clinics will adopt new hours. Flu shots and other immunizations will be available every Monday, Wednesday, and Thursday from 11:30 AM to 4:30 PM at 1930 Ninth Avenue in Helena. Travel shots will be available by appointment only on Mondays, Wednesdays, and Thursdays from 8:30 to 11:30 AM. For an appointment, call 406-457-8900. (46 views)

September 30

The CDC has issued special travel considerations for 11 Southeastern Asian countries. CDC recommends that pregnant women consider postponing nonessential travel to these countries because of the uncertain risk of Zika virus infection: Brunei, Burma (Myanmar), Cambodia, Indonesia, Laos, Malaysia, Maldives, Philippines, Thailand, Timor-Leste (East Timor), and Vietnam. Link to <https://wwwnc.cdc.gov/travel/page/zika-virus-southeast-asia> (35 views)

September 23

The conditions in which we live, learn, work, and play have a tremendous impact on how healthy we are. In fact, collectively, they're the single biggest reason why some people are healthier than others. They have more influence than genes, unhealthy behaviors, and

medical care combined. Read our October column in the Independent Record to learn more about these "social determinants of health." Link to http://helenair.com/lifestyles/health-med-fit/where-we-live-work-play-has-major-impact-on-our/article_c4c8bd6d-ad00-52f0-a953-438eb059476b.html (36 views)

September 23

Shared AMCPH post: Smoking while pregnant is closely associated with the two leading causes of infant mortality, pre-term birth and sudden infant death syndrome. Learn more about how helping disadvantaged groups quit smoking decreases pre-term births and SIDS: <http://bit.ly/2c5msCD> (17 views, 1 like)

September 22

Way to take charge of your health, Montanans! Shared KTVH report "Montanans Slimmer Than Residents of Most Other States" http://www.ktvh.com/2016/09/report-montanans-slimmer-residents-states?utm_medium=social&utm_source=facebook_KTVH_Helena (88 views, 1 like)

September 22

Help keep litter out of our streams and other waterways! Shared Lake Helena Watershed Group image/post on litter cleanup event (13 views)

September 21

Shared Youth Dynamics post: Children have the amazing ability to be resilient and overcome trauma and mental health issues. (14 views)

September 20

Our tobacco use prevention specialist, Sarah Shapiro, along with Blair Haseman, director of Girls Thrive, gave a great interview on Helena Civic Access TV about how the tobacco industry is trying to market to youth through its clever product placement in convenience stores. Check it out! Link to YouTube: <https://www.youtube.com/watch?v=GQN4cq88rg&feature=share> (109 views, 5 likes, 1 comment)

September 19

Here's a great way to support our friends and neighbors who have a mental illness! Link to NAMI Walk event (43 views)



September 19

Did you know? Failure to maintain a septic system can lead to backups and overflows, which can result in costly repairs. Septic systems that are poorly sited, designed, installed, operated or maintained can cause health and water quality problems. The EPA offers these tips: <https://www.epa.gov/.../epa-encourages-homeowners-and-communi> (17 views)

September 16

If you ate at the Good Food Store salad bar in Missoula within the past month, you may have been exposed to Hepatitis A. Be on the lookout for symptoms, which include fever, fatigue, loss of appetite, nausea, vomiting, joint pain, abdominal cramping and jaundice. If you have questions or concerns, contact us at 406-457-8900. (57 views, 1 like)

September 16

Here's a great volunteer opportunity that also will improve access to healthy food in our community. Contact Julia at 495-9214 or julia@mtcorps.org for more information or to RSVP! Shared National Public Lands/6th Ward Garden Park post (168 views)

September 15

Great article on the role of public health: "Basically, we are living as long as we do largely because of public health. It's all these interventions at the population level, like vaccinations and public sanitation." Link to WA Post https://www.washingtonpost.com/national/health-science/american-cheese-sidewalks-and-chairs-have-a-connection-that-may-surprise-you/2016/09/12/5f0a86f0-735f-11e6-be4f-3f42f2e5a49e_story.html (534 views, 4 likes)

September 15

OK, finally a reason to dust that I can't ignore! Now where did I put those dust cloths, anyway? Link to CNN report <http://www.cnn.com/2016/09/14/health/toxic-chemicals-house-dust/> (32 views)

September 15

It's time to roll up your sleeve! Flu shots are now available at Lewis and Clark Public Health! We recommend a yearly flu shot for everyone age 6 months or older – before the end of October if possible. You can get yours at one of our regular walk-in clinics Mondays, Wednesdays, and Fridays from 11 a.m. to 4:30 p.m., 1930 Ninth Avenue. You don't need an appointment; shots are provided on a first-come, first-served basis. We can bill all insurance

providers, so bring insurance information with you. Options are also available for those without insurance. Wear short or loose sleeves to make immunization easier. w image (117 views)

September 15

Reducing the stigma attached to mental illness is a top priority of Lewis and Clark County residents, according to the Community Health Improvement Plan released this past summer. You can find the plan on our website <http://www.lccountymt.gov/.../ab.../health-improvement-plan.html>. Shared Youth Dynamics post <http://www.goodtherapy.org/blog/study-language-and-labels-may-affect-mental-health-stigma-0203161> (25 views)

September 14

Volunteering is good for your health! It helps build social connections and supports! Shared United Way post. (22 views)

September 14

Look at all these new ambassadors for the benefits of living tobacco free! Our tobacco use prevention health educator, Sarah Shapiro, led these members of Girls Thrive on a "scavenger hunt" to see how the tobacco industry markets its products to young people in convenience store settings. They won't be fooled by flashy packaging and cutesy flavors! Way to go, Sarah and Girls Thrive! Shared Girls Thrive post w/ images (22 views, 3 likes, 1 comment)

September 14

Celebrate the paving of several segments of Helena's Centennial Trail Sept. 20 by cycling 5 miles from the trail's east end just northwest of Walmart to its west end at Montana Wild. A ribbon-cutting, Big Dipper ice cream, and a free public showing of the film "Inspired to Ride" will follow. Everyone is welcome. The ride will begin at 6 PM.

For those who wish to leave a car at Montana Wild, the ride's finish, a shuttle will leave Montana Wild at 5:30 PM and convey up to 30 riders and their bikes to Walmart. (34 views, 2 likes, 1 share)

September 7

Have you traveled recently to an area where the Zika virus is spreading? Then this post is for you! Link to CDC: Even if they do not feel sick, business travelers returning to the United States from working in an area with Zika should take steps to prevent mosquito bites for three weeks so they do not pass Zika to mosquitoes that could then spread the virus to other people. See more information for those who travel for work: <http://go.usa.gov/xWb83> (43 views, 1 like)

September 6

The Montana Department of Public Health and Human Services is reporting the first human death from West Nile Virus in Montana this year. The McCone County resident had no history of travel outside the state within the past month. The infection was believed to be locally acquired. You can learn more about preventing West Nile Virus here: <http://www.cdc.gov/westnile/> (2,494 views, 1 like, 5 shares)

September 5

Labor Day closure graphic (183 views, 1 like)

September 2

Did you know? There's no data demonstrating that over-the-counter antibacterial soaps are better at preventing illness than washing with plain soap and water. Link to FDA http://www.fda.gov/ForConsumers/ConsumerUpdates/ucm378393.htm?source=govdelivery&utm_medium=email&utm_source=govdelivery (108 views, 2 likes)

Board of Health Calendar for 2016

January 2016

- Report from BOH facility planning subcommittee
- Seasonal Flu Update (if needed)
- Finance Report For December 2015
- Food and Consumer Safety Contract
- Community Health Improvement Plan Update

February 2016

- Semiannual Review of Health Department Performance Measures
- Update on the Septic Maintenance Program
- Finance Report for January 2016
- Update on LCPH Quality Improvement Council
- Adoption of the Ethics Policy and Committee

March 2016

- Finance Report for February 2016
- Financial Analysis of the FY 2017 Health Department Budget
- Presentation on Zika
- Discussion on the Mandated Public Health Duties and Authorities
- Readopting of the Board of Health's Media Policy
- Variance Recommendation and Ratification

April 2016

- Finance Report for March 2016
- Board of Health votes to recommend the FY2016 health department budget
- Accreditation Update
- Variance Recommendation and Ratification
- Presentation and Update on East Helena Superfund cleanup activities

May 2016

- Accreditation Update
- Finance Report for April 2016
- Presentation: Community Health Promotion Division
- Adoption of the 2016 Community Health Improvement Plan

June 2016

- PureView Health Center Report
- Lewis & Clark County Communicable Disease Response Plan Approval Request
- Lewis & Clark County Hazardous Sample Transport Plan Approval Request
- Finance Report for May 2016
- Health Department Strategic Plan Update
- Tobacco Free Parks Update

July 2016

- Appointments for Board of Health Officer Positions
- Presentation: Environmental Services Division
- Financial Report for June 2016, Fiscal Year end

August 2016

- Board meeting canceled

September 2016

- Semiannual Review of Health Department Performance Measures
- Quarterly Employee Recognition Award
- MPHA Career Achievement Award
- MPHA President's Award
- Accreditation Update
- Outdoor Air Quality Regulation Update
- On-Site Wastewater Variances Update

October 2016

- Quarterly Finance Report for July -September 2016
- Presentation of the County Health Gold and Silver Buoy (Pool) Awards

November 2016

- No Board Meeting

December 2016

- Board Finance Committee Report
- Strategic Plan Update
- Quarterly Employee Recognition Award
- Presentation: Communicable Disease and Prevention Division
- Presentation: Community and Home Based Services/Case Management

9/12/16

**Attendance Record for the
Lewis & Clark City-County Board of Health**

FY 2017

	Jul	Aug	Sep	Oct	Nov/Dec	Jan	Feb	Mar	Apr	May	Jun
Benish	X	*	X								
Copps	X	*	X								
Eck	X	*	X								
Geise	X	*	O								
Johnson	O	*	O								
Medley	X	*	O								
Smith	X	*	O								
St. Clair	O	*	O								
Weber	X	*	X								

Legend:

- X = Present
- X_p = Present by phone
- = Not a member of the board at that time.
- O = Absent
- * = No meeting held
- P = Strategic Planning Session



Lewis & Clark Public Health

1930 Ninth Avenue
Helena, MT 59601
PH: 457-8900
Fax: 406.457.8990

Susan Good-Geise
County Commissioner
316 N. Park
Helena, Montana 59623
447-8304 (W) 447-8370 (Fax)
E-mail: sgeise@lccountymt.gov

(1)
Pleasure of L & C County Commission

Mayor Jim Smith
City Commissioner
316 N. Park
Helena, Montana 59623
447-8410 (W)
E-mail: jsmith@helenamt.gov

(2)
Pleasure of City of Helena Commission

Jack Copps
Superintendent, Helena School Dist. No. 1
55 S. Rodney
Helena, Montana 59601
324-2001 (W)
E-mail: jcopps@helenaschools.org

(3,a)

Dr Adron Medley
2300 Lime Kiln Rd
Helena, MT 59601
439-3733 (c)
E-mail adronmedley@hotmail.com

(3,b)
Term expires - June 30, 2019

Kammy Johnson
2800 North Montana #202
Helena, MT 59602
799-3654 (W) 458-1956 (H) 439-0914 (C)
E-mail: kjohnsonmt@gmail.com

(3,c)
Term expires - June 30, 2018

Scott St. Clair
P.O. Box 1105
East Helena, MT 59635
410-1125 (H)
E-mail: ehp chop8@gmail.com

(3,d)
Pleasure of East Helena City Council

James Benish
1302 Highland
Helena, MT 59601
442-3452 (H) 465-0054 (C)
E-mail: benishjim@gmail.com

(3,e)
Term expires - June 30, 2019

Anne Weber, chair
3883 Flaxstem St.
East Helena, Montana 59635
202-2166 (C) 227-8154 (H)
E-mail: anne.weber@bresnan.net

(3,f)
Term expires - June 30, 2018

Jenny Eck
563 3rd Street
Helena, MT 59601
459-1082 (C)
E-mail: jennyeck4mt@gmail.com

(3,g)
Term expires - June 30, 2018

Updated June 2016

*"To Improve and Protect the Health of all Lewis and Clark County
Residents."*



LEWIS & CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue
Helena, MT 59601
PH 406.457.8900
Fax: 406.457.8990

MEMBERS

Jenny Eck	Term expires - June 30, 2018	First Term
Anne Weber	Term expires - June 30, 2018	Second Term
Dr. Adron Medley	Term expires - June 30, 2019	First Term
James Benish	Term expires - June 30, 2019	Second Term
Kammy Johnson	Term expires - June 30, 2018	First Term
Jack Copps	Interim Superintendent of Schools, Ex-officio Voting	
Susan Good Geise	Pleasure of Lewis & Clark County Commission	
Mayor Jim Smith	Pleasure of Helena City Commission	
Scott St. Clair	Pleasure of East Helena City Council	

MEETING DATES FOR FISCAL YEAR 2017

Scheduled for 1:15 p.m. in Room 330 of the City-County Building.

July 28, 2016

August 25, 2016 (canceled)

September 22, 2016

October 27, 2016

December 1, 2016

January 26, 2017

February 23, 2017

March 23, 2017

April 27, 2017

May 25, 2017

June 22, 2017

June 2016

"To Improve and Protect the Health of all Lewis and Clark County Residents."