

**PUBLIC MEETING  
MAY 29, 2014  
MINUTES**

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, May 29, 2014, at 9 a.m. in Commission Chambers Room 330 of the City-County Building, 316 North Park Avenue, Helena, Montana.

Chair Susan Good Geise called the meeting to order at 9 a.m. Commissioner Andy Hunthausen was present. Commissioner Murray was away attending a NACo meeting in Alaska and was excused. Others attending all or a portion of the meeting included Eric Bryson, Kyle Thomas, Audra Zacherl, David Gates, Jesse Whitford, Jeremy Gersovitz, Jim Wilbur and Misty Edwards, Recording Secretary.

Pledge of Allegiance. Everyone recited the Pledge.

Consent Action Items. (Eric Bryson)

Eric Bryson reported there were no consent action items on the agenda.

Bid Opening. 2014 Paint Striping of County Roads and Rural Improvement Maintenance Districts. (Audra Zacherl) The Commissioners will consider opening the bids.

Audra Zacherl reported on each bid.

Bid No. 1, Arrow Striping and Manufacturing, Inc., Billings, Montana. The bid had been signed. The bid security had been included. The unit price per gallon of waterborne paint striping was \$20.85. Mobilization was \$3,625.00. The total bid was \$82,729.90.

Bid No. 2. Highmark Traffic Services, Inc., Billings, Montana. The bid had been signed. The bid security had been included. The unit price per gallon of waterborne paint striping was \$25.50. Mobilization was \$1,500.00. Total bid was \$98,247.00.

No public comment was received.

Commissioner Hunthausen moved to have staff take the bids under advisement and recommend awarding them during the public meeting on Thursday, June 5.

Commissioner Good Geise seconded the motion. The motion carried 3-0.

Amendment 1 to Contract between Lewis & Clark County and Stahly Engineering & Associates, Inc. Dated October 3, 2013. (Kyle Thomas) The Commissioners will consider the amendment in the amount of \$19,849.52 for additional engineering design as requested by MDT- CTEP Program for the 11<sup>th</sup> Ave. Walks – Helena, STPE 5899(48) project.

Kyle Thomas, Ast. Director of Public Works, reported on Amendment 1 to the Contract dated October 3, 2013, between the County and Stahly Engineering & Associates, Inc. for the 11<sup>th</sup> Avenue Walks – Helena, STPE 5899(48) project in the amount of \$19,849.52 to cover additional engineering design by Stahly Engineering and coordination with MDT. Staff recommended approval of the contract amendment.

David Gates, P.E. with Stahly Engineering, reviewed the items in Amendment 1 that were outside the original Scope of Service, related to sidewalk expansion between Hannaford and Fee Street off of 11<sup>th</sup> Ave. on the south side.

No public comment was received.

Commissioner Hunthausen moved approval of Amendment 1 to Contract between Lewis & Clark County and Stahly Engineering & Associates, Inc., Dated October 3, 2014, as presented by Mr. Thomas.

Commissioner Good Geise seconded the motion. The motion carried 2-0.

Landscaping and Parking Lease between Lewis & Clark County and Montana Dept. of Transportation. (Kyle Thomas) The Commissioners will consider the lease for the 11<sup>th</sup> Ave. CTEP Project STPE 5899(48) project that includes parking expansion, sidewalk installation, storm water, curb and gutter, and landscaping improvements to 11<sup>th</sup> Ave. between Hannaford and Fee St. The annual \$300 fee correlates to 300 sq. ft. of parking to create 26 additional parking spaces for use by the County.

Kyle Thomas, Ast. Public Works Director, presented the Landscaping and Parking Lease between the County and MDOT that expanded parking at the Cooperative Health Center by 26 spaces at an annual cost of \$300. The first year's cost would be covered by the project budget; subsequent years will be paid by departments utilizing the building. Staff recommended approval of the lease.

No public comment was received.

Commissioner Hunthausen moved approval of the Landscaping and Parking Lease between Lewis and Clark County and the Montana Dept. of Transportation, as presented by Mr. Thomas.

Commissioner Good Geise seconded the motion. The motion carried 2-0.

2014 Statement of Qualification List of Pre-Qualified Consultants. (Kyle Thomas) The Commissioners will consider approving the list.

Kyle Thomas, Ast. Public Works Director, presented the bi-annual Statement of Qualification List of Pre-Qualified Consultants, provided for in State Statute, that contained a listing by category of architect and engineering firms that could be considered for projects outside of the customary bidding process.

No public comment was received.

Commissioner Hunthausen moved approval of the 2014 Statement of Qualification List of Pre-qualified Consultants, as presented by Mr. Thomas.

Commissioner Good Geise seconded the motion. The motion carried 2-0.

Memorandum of Understanding between Lewis & Clark Water Quality Protection District and Montana Bureau of Mines and Geology, Montana Tech of the University of Montana. (Jim Wilbur) The Commissioners will consider the MOU setting financial compensation from the MBMB to the WQPD for staff and services for quarterly water well level measurements in the

Helena area for the state network. Contract period: 7/1/14 – 6/30/16 in an amount not to exceed \$7,020.00.

Jim Wilbur, Water Quality District Coordinator, presented the MOU between the District and Montana Bureau of Mines and Geology, Montana Tech, UM, that set the compensation the District derived from the Bureau of Mines and Geology for measuring water levels in wells in the State network in the Helena area on a quarterly basis. The rate increased from \$16.83 to \$17.55 per well visit; the first increase in many years. The Board of the Water Quality Protection District approved the MOU at their April meeting; Staff recommended approval.

No public comment was received.

Commissioner Hunthausen moved approval of the Memorandum of Understanding between Lewis & Clark Water Quality Protection District and the Montana Bureau of Mines and Geology, Montana Tech of the University of Montana, as presented by Mr. Wilbur.

Commissioner Good Geise seconded the motion. The motion carried 2-0.

Amendment No. 1 to Professional Services Agreement Dated March 13, 2014, between Lewis & Clark County and Solid Ground Consulting, LLC. (Misty Edwards) The Commissioners will consider the amendment in an amount not to exceed \$4,000 to implement recommendations by July 31, 2014, that were contained in the Citizens Advisory Committee on Open Lands (CAC) report approved by the CAC on May 6, 2014.

Misty Edwards, Administrative Assistant, presented Amendment No. 1 to the Professional Services Agreement Dated March 13, 2014, between the County and Solid Ground Consulting, LLC, allowing for implementation of strategies identified by the consultant to enhance the county's ability to increase public participation in the Open Lands Program. The contract amount was not to exceed \$4,000 with implementation by July 31, 2014. To date less than \$1 million of the \$10 million approved had been spent on Open Lands programs.

No public comment was received.

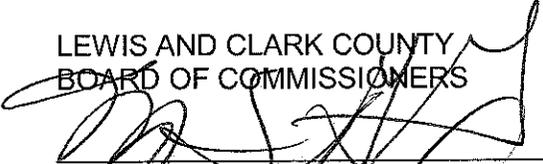
Commissioner Hunthausen moved approval of Amendment No. 1 to Professional Services Agreement Dated March 13, 2014, between Lewis & Clark County and Solid Ground Consulting, LLC, as presented by Ms. Edwards.

Commissioner Good Geise seconded the motion. The motion carried 2-0.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above. None.

There was no other business and the meeting adjourned at 9:32 a.m.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



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Susan Good Geise, Chair



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Andy Hunthausen



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Mike Murray

ATTEST:



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Paulette DeHart, Clerk of the Board