

## SUBDIVISION MEETING MINUTES

June 12, 2003

9:00 a.m. Room 309

Chair Varone called the meeting to order at 9:00 a.m. Commissioner Murray and Tinsley were present. Others attending all or a portion of the meeting were Carole Byrnes, Ron Alles, Sharon Haugen, Alan Bock, Dennis Lay and Jason Mohr.

Pledge of Allegiance. Everyone recited the pledge.

Proposed Minor Subdivision, Preliminary Plat to be Known as the Kottas Ranchette Minor Subdivision.  
(Applicants, Scott Kottas, Alan Bock) (cont. from 6/3/03)

Jerry Grebenc reported there is a variance request before the Commission.

Chair Varone stated the variance is to permit an access road which is a dead-end over 1,000 feet.

Commissioner Murray moved approval of the variance allowing a dead-end road over 1,000 feet. Chair Varone seconded the motion. The motion carried 2 – 1 with Commissioner Tinsley opposed.

Commissioner Murray moved approval of the subdivision subject to fourteen conditions as proposed by staff. Commissioner Tinsley seconded the motion.

Commissioner Tinsley moved to remove the word “association” from condition of approval 6D. Chair Varone seconded the motion and it carried 2 – 1 with Commissioner Murray opposed.

Commissioner Murray moved to change the wording in condition of approval 10 (d) to read, “any exterior lighting shall be arranged and shielded downward to minimize visibility from beyond the property line.” Commissioner Tinsley seconded the motion. The motion carried 3 – 0.

Commissioner Murray moved to add condition 15 “a waiver of a right to protest and an agreement to contribute a proportionate share to extend the road, Lone Prairie Road, to the west connected with a road to be built in the future.” Commissioner Tinsley seconded the motion and it carried 3 – 0.

The subdivision application was approved 3 – 0.

Proposed Minor Subdivision, Summary Review to be Known as Canyon Meadows Minor Subdivision.  
(Applicant, Harold Poulsen and Dennis Lay) (cont. from 6/5/03)

Frank Rives reported that yesterday Dennis Lay and Mike McFarlen from the Canyon Ferry Fire Service Area met with Staff and discussed the fire protection condition of approval and came up with an alternative agreement.

Chair Varone stated condition of approval six has been modified and agreed to by all three parties to say, “the applicant shall contribute \$600 per newly created lot for improvement of fire fighting water resources in the Canyon Ferry Fire Service Area”.

Commissioner Tinsley moved to approve the proposed Minor Subdivision, Summary Review to be known as Canyon Meadows Minor Subdivision with the conditions of approval including the amended draft language for condition of approval number six and authorized the chair to sign. Commissioner Murray seconded the motion and it carried 3 – 0.

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- **Vendor Invoice Claims and Reports are available for public inspection in the County Budget Office.**
  - Lewis and Clark County will provide appropriate auxiliary aids to individuals with hearing, vision, or speech impairments. Availability of these services will be dependent upon sufficient notice to secure them. For assistance, please contact 447-8305 or TDD Relay Services 1-800-253-4093.

Resolution Increasing Private Pay Daily Room Rates at the Cooney Convalescent Home. (Mark Dowdy)

Mark Dowdy reported he is hear today to seek approval to increase the rates at the Cooney Convalescent Home approximately 2 percent, \$2.52 a day. The main reason is because of the increasing personnel services cost for the upcoming budget year.

Chair Varone opened the public hearing.

Chair Varone closed the public hearing.

Commissioner Murray moved approval of a resolution increasing private pay daily room rates at the Cooney Convalescent Home effective July 15 and authorized the chair to sign. Commissioner Tinsley seconded the motion and it carried 3 – 0.

Overtime Homeland Security Grant – Sheriff’s Office

Jaci Grenfell reported she is seeking approval on a grant application. This grant is to the Department of Justice. With this grant they will be eligible for \$50,000. That would require a 25% match, which would be \$12,500. That money will come out of their reorganization. The money is set aside to cover this. They will be getting 75% of Law Enforcement Services paid by the federal government. This will be used for overtime as well as the training of staff in homeland security, terrorism acts and bombs.

Commissioner Murray moved to authorize the Sheriff’s Office to submit the Homeland Security Grant and authorized the chair to sign all appropriate forms. Commissioner Tinsley seconded the motion and it carried 3 – 0.

Resolution Declaring County Property Surplus Property.

The Commissioners will consider the resolution to surplus items in the Treasurer’s Department and storage room #3.

Ron Alles reported there are some additional items up for consideration. At the Fairgrounds there are some items that Keith Hatch has been cleaning up. It includes an old trailer and some golf carts.

Commissioner Tinsley moved to approve the resolution declaring County property surplus property including the items at the Fairgrounds and authorized the chair to sign. Commissioner Murray seconded the motion. The motion carried 3 – 0.

Resolution Designating Environmental Certifying Official. (Sharon Haugen)

The Commissioners will consider the resolution designating Community Development & Planning Director, Sharon Haugen, as the Environmental Certifying Official to produce an Environmental Review Record for the 2003 GR8 HOPE Phase II Homebuyer Assistance project.

Sharon Haugen reported the County was awarded a grant through the home program to assist in the first time homebuyer program and then Phase II of the GR8 HOPE Program. This is a resolution as required by the home designating someone other than the chief elected official to be the certifying officer in the event that he/she wants to pass on that responsibility. This is a continuation of the Phase I effort.

Commissioner Murray moved a resolution designating an environmental certifying officer other than an elected official and authorized the chair to sign. Commissioner Tinsley seconded the motion and it carried 3 – 0.

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Montana State Historic Preservation Office Agreement MT-03-18226-018.

The Commissioners will consider the grant agreement to provide funding for the Helena/Lewis and Clark County Historic Preservation Officer.

Paul reported that the Historic Preservation Office of the state distributes a portion of its federal grant from the National Park Service to local historic preservation commissions. The City-County Historic Preservation Commission for Helena and Lewis and Clark County meets the criteria. They have applied for the maximum amount available this year, which is \$4,125. This grant agreement would allow them to draw down on the amount over the next nine months.

Commissioner Tinsley moved to approve the Montana State Historic Preservation Office Agreement MT-03-18226-018 and authorized the chair to sign. Commissioner Murray seconded the motion and it carried 3 – 0.

Extension of Joint Venture Agreements to August 30, 2003. (Will Selser)

**Big Butte Compost, Inc. (composting)**

**Don Hilger. (tire baling)**

Commissioner Murray moved to table this until next Tuesday and Commissioner Tinsley seconded the motion. It carried 3 – 0.

Public Comments on Matters within the Commission's Jurisdiction

Ron Alles reported that a number of the staff accrued overtime as a result of the flood. They would like to go ahead and pay those overtime hours to all the staff involved.

Chair Varone and Commissioner Tinsley said that was fine with them.

Adjourn.

Chair Varone adjourned the meeting at 9:35 a.m.

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