

**SUBDIVISION MEETING**  
**May 31, 2001**

Chair Karolin Loendorf called the meeting to order at 9:00 a.m. Commissioner Murray was present. Commissioner Varone was absent on personal leave. Others attending all or a portion of the meeting included Ron Alles, Eric Griffin, Cheryl Green, Mike Noble, Nancy Everson, Sheila Cozzie, Sharon Haugen, Chris Multenberger, and Carole Byrnes.

Boy Scouts of America. Boy Scout Chris Multenberger was present. As part of his earning his Merit Badge, Chris was required to attend a local government public meeting. Chris led everyone in the Pledge of Allegiance.

Auditor Claims. Alicia Pichette reported that due to the holiday, the deadline was extended to pay extra claims. Commissioner Murray noted that a lot of money is being spent on lunches other than the monthly Park Board meeting and asked the auditor to look into this. Commissioner Murray moved that the warrants be drawn and issued. Commissioner Loendorf seconded the motion and it carried 2-0.

Bid Award and Contract Signature. Eric Griffin reported on the process for the Augusta gravel crushing bid. Two bids were submitted. Konitz Construction was the low bidder, but did not provide proof of general liability and workers' compensation. After conversation with Deputy County Attorney Stahl, staff contacted the contractor and they have provided the requested information. Staff recommended that the Commission waive the bid irregularities and award the bid contract to Konitz Construction. Commissioner Murray moved that the Commission award the bid to Konitz Construction and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

CAP Paving, Inc. Eric Griffin reported that the contract is for work within the Lambkin RID in Lincoln in the amount of \$49,800. The contract will not warranty failure of the pavement or the chip seal that results from the condition of the sub-base. Staff recommended approval. Commissioner Murray moved to approve the contract and authorize the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

Eager Beaver Stump Grinding. Eric Griffin reported on the contract for \$1,400 to grind and remove tree stumps at the library and the Senior Citizen's property in Lincoln. Two bids were received and Eager Beaver was the low bid. The library has agreed to pay for half of the cost. Staff recommended approval. Commissioner Murray moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

Gateway Economic Development Corporation. Ron Alles reported that the contract with Gateway is to develop a Comprehensive Economic Development Strategy for Lewis and Clark County not to exceed \$3,000. Staff recommended approval of the contract. Commissioner Murray moved to approve the contract and authorized the chair to sign. Commissioner Loendorf seconded the motion and it carried 2-0.

Comprehensive Economic Development Strategy (CEDS) Committee Appointments. Ron Alles reported that Commissioners will consider appointing five members to the CEDS Committee to help find the scope and direction of the development of the economic strategy. Commissioner Murray moved to appoint Commissioner Anita Varone, Eric Schindler, Ken Morrison, Rick Gray, and Cathy Burwell to the committee. Commissioner Loendorf seconded the motion and it carried 2-0.

Resolution Ordering a Refund of Taxes and Assessments Paid. DOR representative, Mike Noble, reported that John Nathan and Bree Ann Bishop have requested a refund for tax years 1998, 1999 and 2000 in the amount of \$444.27 due to a DOR error in square footage. Mr. Noble recommended a refund to the Bishops in the amount of \$444.27. Commissioner Murray moved to approve the resolution refunding the Bishops in the amount of \$444.27 due to an erroneous assessment. Commissioner Loendorf seconded the motion and it carried 2-0.

Resolution Ordering a Refund of Fees Paid. Cheryl Green reported that Don and Kathy Van De Riet have requested a refund of Lincoln Solid Waste District fees in the amount of \$450.00. After further discussion, Commissioner Murray moved to table and present this request to the Lincoln Landfill Board. Commissioner Loendorf seconded the motion and it carried 2-0.

Authorization Letter to Office of Justice Programs. Ron Alles reported that the Sheriff represents the county on these grant applications and this letter gives him authority to proceed with the grant process. Commissioner Murray moved to authorize Sheriff Sam McCormack to act as designee for the purpose of completing and submitting all Bureau of Justice Assistance Law Enforcement Block Grant applications. Commissioner Loendorf seconded the motion and it carried 2-0.

Medical Doctor Contract at CHC. Sheila Cozzie reported this MOU is for Dr. William Snyder who began his practice at the Clinic September 1, 2001. He started part-time and is now fulltime. The MOU outlines the pay which is \$110,000 with a \$10,000 signing bonus. Staff recommended approval. Commissioner Murray moved to approve and authorized the Chair to sign the MOU. Commissioner Loendorf seconded the motion and it carried 2-0.

Vision Insurance Renewal Contract. Sheila Cozzie reported that the renewal contract shows a 3.3% rate decrease over last year's premium. Staff recommended approval. Commissioner Murray moved to approve the renewal contract and authorized the Chair to sign the MOU. Commissioner Loendorf seconded the motion and it carried 2-0.

Health Insurance Committee Recommendations. Sheila Cozzie reported on the committee's recommendations for the upcoming fiscal year.

(1) Move to a network provider system. There will be a \$300 individual deductible, \$500 family deductible, and claims will be paid at 80/20. The maximum out-of-pocket of \$1500, \$3000 for a family. Outside the network will be \$500 individual deductible, \$1000 family deductible, and claims will be paid at 60/40. The maximum out-of-pocket is \$100,000.

(2) Bring back the script card. \$200 deductible per individual for the prescription card, \$400 family maximum. Generic drugs will be paid at 80/20. Brand name drugs that are not available in generic form will be paid at 80/20. Brand name drugs that you choose to buy when a generic is available will be paid at 60/40.

(3) Change the per dependent premium charge from \$88 to \$40 per dependent. The premium will be capped at 4 children.

Commissioner Murray moved that the county implement and adopt the recommendations from the Benefits Committee on health insurance. Commissioner Loendorf seconded the motion and it carried 2-0.

Flex Plan. The flex plan is currently capped at \$2,200. Of the 107 employees on this plan, 10 are capped at this amount. Staff recommended increasing the maximum to \$2,500. Commissioner Murray moved to increase the flex plan maximum to \$2,500. Commissioner Loendorf seconded the motion.

Administrative Fees Proposal. Nancy Everson reported that the proposal for an administrative fee be charged to all departments for administrative costs, county costs, costs of the auditor, and the cost of the external audit. The administrative fee will be based on the estimated revenues for each fund/department and will be based on the estimated budget expenditures for the administrative accounting auditor and the external audit costs for the upcoming year. The fee for FY02 is based on 50 percent of those budgets—approximately 1.7 percent of revenues. This fee will be charged quarterly based on actual revenues. The Mosquito Control District will be charged a minimum fee of \$150 because there are no employees. The fee for the Scratch Gravel Landfill District and Marysville Landfill District will be assessed on the county landfill fund. The fee for the jail medical fund and the gas tax fund will be assessed on the road fund and public safety. Commissioner Murray moved that the administrative fee be adopted as proposed. Commissioner Loendorf seconded the motion and it carried 2-0.

Twoteeth Property. The Twoteeth Estate has substantially complied with the tax deed process and that the matter is now closed. Commissioner Murray moved that the tax collection process be closed and acknowledged it as being complete.

There being no other business, the meeting adjourned at 10:10 a.m.